

**Northern Education Trust**  
 Post: Technology Technician  
**PERSON SPECIFICATION**

No	Categories	Essential / Desirable	Assessed by:	
			App Form	Interview / Task
<b>QUALIFICATIONS</b>				
1.	5 GCSE's or equivalent, including English and Maths	E	✓	
2.	Willingness and ability to obtain and/or enhance qualifications and training for development in the post	E	✓	
3.	Health and Safety qualification	E	✓	
4.	First Aid training or willingness to undertake appointed person certificate in First Aid	D	✓	
<b>EXPERIENCE</b>				
5.	Experience of working in a school environment	D	✓	
6.	Previous experience within specific curriculum area	D	✓	✓
<b>ABILITIES, SKILLS AND KNOWLEDGE</b>				
7.	Excellent communication and listening skills	E	✓	✓
8.	Ability to respect and maintain confidentiality	E	✓	✓
9.	Working knowledge of standard computer packages (word processing, email and spreadsheets)	E	✓	✓
10.	Ability to prioritise and manage own workload to meet appropriate deadlines	E	✓	✓
11.	Efficient and effective organisational skills	E	✓	✓
12.	Ability to relate to students in a pleasant the sympathetic manner and to recognise potential child safeguarding issues	E	✓	✓
13.	Understanding of Academy child safeguarding procedures	D	✓	✓
<b>PERSONAL QUALITIES</b>				
14.	Pleasant and friendly manner	E	✓	✓
15.	Polite and punctual	E	✓	✓

No	Categories	Essential / Desirable	Assessed by:	
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16.	Reliable	E	✓	✓
17.	A commitment to working as part of the whole Academy team and supporting the vision and aims of the Academy	E	✓	✓

NET is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.