



Job title	Temporary Casual Pupil Coach
Salary	Grade 2, Term time only, Monday – Friday. Hours to be negotiated to suit school's business needs and your own availability.
Job purpose	<ul style="list-style-type: none"> To Support the Catholic ethos of the school, and to safeguard the well-being of all pupils in school. To establish productive working relationships with pupils, acting as a role model and setting high expectations. To support pupils in a variety of ways to make progress with their personal and academic development.
Core Responsibilities	<ul style="list-style-type: none"> Work with groups of pupils in a coaching/mentoring capacity to enable progress with their academic and personal development. Undertake break, lunch and after school duties as requested. Be flexible to offer early morning or after school enhancement or extra-curricular activities, according to your strengths and school needs. Carry out exam invigilation when required. Collaborate with staff to gather information and prepare resources to support pupils and best meet their individual needs. Undertake planned supervision of pupil support and learning outside the classroom.
General Responsibilities	<ul style="list-style-type: none"> Promote the acceptance and inclusion of all pupils. Support pupils consistently whilst recognising and responding to their individual needs. Encourage pupils to interact and work co-operatively with others and engage pupils in activities. Promote independence and employ strategies to recognise and reward achievement of self-reliance. Promote positive values and attitudes, and good pupil behaviour, dealing promptly with conflict and incidents in accordance with school policies, and encourage pupils to take responsibility for their own behaviour. Prepare and plan for support, having a working knowledge of the examination process. Attend and participate in meetings and training as required. Undertake any reasonable additional responsibilities as requested by your line manager.
Flexibility	<ul style="list-style-type: none"> This post will require a flexible approach as the role will vary according to school and pupil needs as and when required. Possible areas where you may work include: St Anthony's Centre (EAL) Learning Support (SEND) School Office & Reception Subject specific/academic coaching Raising Achievement mentoring Attendance and punctuality support

	Examination preparation and invigilation Chaplaincy and Catholic Life Lifestyle, extra-curriculum trips, visits and enrichment activities
Evaluation and feedback	<ul style="list-style-type: none">• Provide feedback to pupils and parents in relation to progress and achievement.• Provide objective and accurate feedback to relevant staff, supported by appropriate evidence.
Responsible to	Assistant Principal, EAL Co-ordinator, SENDCO, Subject leaders as required.