**Job Description**

**Post Title: Temporary Classroom Teacher (KS1 and KS2)**

**Location: Brackensdale Spencer Academy**

**Salary/Pay Range: MPS1 – 6, (£31,650 - £43,607), per annum, actual pay, Hours of work: Full time 32.5 hours per week, Part Time will be considered for the right candidate – Suitable for ECTs**

**Reporting to: Principal**

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| **Overall Purpose of Post:** To plan for and teach children and deliver high quality learning.Main Duties and Responsibilities: You will be required to carry out the following duties. The nature of the Academy year requires some of these tasks to be done regularly whilst others will be on an annual cycle.  **Leadership & Management**   * Take responsibility for the day to day management and organisation of the class. * Ensure all children in your class have access to the curriculum. * Ensure the curriculum is taught consistently, has balance, shows progression and continuity, and is matched to needs. * Manage resources within the classroom. * Attend whole school meetings and training. * Manage Teaching Assistants allocated to the class and to individual children * Liaise with outside agencies with regard to children in the class.   **Quality of Teaching, Learning and Assessment**   * Use creative and effective teaching strategies and approaches to engage all children. * Incorporate a range of teaching styles to match individual needs of children. * Ensure children in the class are set appropriate challenging targets. * Provide children with cross-curricular links. * Contribute to medium term and weekly planning meetings. * Ensure the classroom promotes a positive learning environment e.g. displays to celebrate children’s achievements. * Bring any concerns to the Principal. * Communicate pastoral concerns with parents, working together to resolve issues. * Contribute to the wider life of school (PTFA events, clubs etc).   **Outcomes for Children**   * Ensure intervention strategies, where appropriate, are taking place within the weekly timetable. * Maintain an overview of standards and progress within the class. * Moderate assessments within the Trust. * Report progress and attainment to parents/carers. * Work with parents and encourage their involvement in supporting their children’s learning.   **Personal Development, Behaviour and Welfare**   * Ensure children are safe within the classroom environment. * Ensure the Behaviour policy is implemented. * Read and implement all policies relating to Safeguarding of children. * Liaise with SENDCo and Designated Safeguarding Lead when appropriate. * Liaise with staff over lunchtime concerns. * Share responsibility for the appearance of the school (displays, tidiness of resources etc). * Be aware of any Health & Safety issues.   **General**   * Work in a professional manner and with integrity and maintain confidentiality of records and information. * Maintain up to date knowledge in line with national changes and legislation as appropriate to the role. * Be aware of and comply with all Academy policies including in particular Health and Safety and Safeguarding. * Participate in the Academy Appraisal process and undertake professional development as required. * Adhere to all internal and external deadlines. * Contribute to the overall aims and ethos of the Spencer Academies Trust and establish constructive relationships with nominated Academies and other agencies as appropriate to the role.   These above mentioned duties are neither exclusive nor exhaustive, the post-holder maybe required to carry out other duties as required by the Principal/Trust.  These duties are to be carried out in conjunction with School Teachers’ Pay and Conditions.  This job description is to be reviewed annually and may be amended following consultation between the Principal and the Post Holder.  **The Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and expects all employees and volunteers to share this commitment. All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training.** |

**Person Specification**

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|  | **Essential** | **Desirable** |
| **Qualifications and experience** | | |
| • Educated to degree level  • Qualified teacher status – Primary trained  • Evidence of further professional development  • Have experience of teaching in EYFS/KS1/KS2 | ✓  ✓ | ✓  ✓ |
| **Knowledge and skills** | | |
| Be a high-quality classroom practitioner who;  • Must have a sound understanding of primary practice  • Is able to plan, organise, model and resource an outstanding and stimulating curriculum and learning environment for individual children and groups of children and deliver, evaluate and assess learning  • Has a sound understanding and be able to demonstrate how assessment support good pupil progress and the drive for high standards  • Is able to use assessment information to devise well focused interventions to narrow learning gaps  • Has a sound knowledge and understanding of effective strategies used to narrow the gap between different groups of pupils  • Promotes equality of opportunity and equity | ✓  ✓  ✓  ✓  ✓  ✓ |  |
| **Personal qualities** | | |
| • Able to form positive relationships with all children and motivate them to succeed  • Able to work with others in a team to support school improvement  • Relishes challenge  • Flexibility  • Good communication skills both orally and in writing  • Able to manage own workload effectively and meet deadlines  • Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships  • Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit  • Maintain a personal commitment to professional development  • Commitment to the highest standards of child protection and safeguarding  • Recognition of the importance of personal responsibility for health and safety  • Commitment to the Trust’s ethos, aims and whole community. | ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓  ✓ |  |