JOB DESCRIPTION

Job Title: Class Teacher	Location: The Winchcombe School
Authority: West Berkshire Council	Grade/Salary Range: Dependant on experience £34,069 to £46,940

JOB PURPOSE

- To contribute to raising standards of pupil attainment
- To plan, implement and deliver an appropriate and differentiated curriculum for all pupils in your class
- To promote the progress and well-being of every child in the class assigned to them
- To undertake the professional duties and responsibilities of a Teacher as set out in the current School Teachers' Pay and Conditions document
- To uphold the professional code of the General Teaching Council for England.

DESIGNATION OF POST AND POSITION WITHIN DEPARTMENTAL STRUCTURE

Reporting to Key Stage Leader or another delegated Senior Leader

CORE DUTIES AND RESPONSIBILITIES

This is a summary and needs to be read in conjunction with the Teacher's Pay and Conditions document.

- To teach pupils assigned to the teacher and to ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.
- To ensure highest standards of attainment possible.
- To be a role model for the ethos and core values of the school while teaching pupils.
- Assist in the development of appropriate syllabuses, resources, schemes of work, policies and teaching strategies within the school.
- To ensure the effective and efficient use of any staff who is supporting teaching and learning in the classroom.
- To teach pupils according to their educational needs.
- To implement and follow school policies and procedures as approved by the staff, SLT and Governors.
- To set targets for pupils based upon prior attainment.
- Provide a supportive learning environment where resources can be accessed appropriately by all pupils.
- To actively participate in the Performance Management Process for the evaluation of their own performance.
- To maintain good order and discipline in the classroom in accordance with the school's behaviour policy.
- To maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school.
- To maintain an accurate register.
- To alert the Head Teacher of any persistent or major problems being experienced by pupils and contribute towards a solution.
- To mark/give feedback on work set in school and for home learning so that the learners are informed how to improve.
- To assess record and report on the attendance, progress, development and attainment of pupils and keep such records as are required.
- To take part in the school's staff development programme by participating in arrangements and opportunities for continuous professional development.
- To attend and participate in meetings which relate to the school's management, curriculum, administration or organisation.
- To work with officers of relevant outside agencies or bodies.
- To report to parents on the development, progress and attainment of pupils.
- To lead a subject across the school if not an ECT
- The post holder is responsible for ensuring that the school child protection policy is adhered to and concerns are raised in accordance with this policy

SCOPE OF JOB (Budgetary/Resource control, impact)

No budgetary control

PERSON SPECIFICATION

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KEY CRITERIA	ESSENTIAL	DESIRABLE
Qualifications and Training	• Minimum qualification of Initial Teacher Teaching e.g. BEd., PGCE, SCITT • A commitment to continuous training • A willingness to carry out child protection training (level1)	• First Aid • Further training in a range of areas especially SEN
Competence Summary (Knowledge, abilities, skills, experience)	• Relevant KS1 or KS2 teaching experience and to be a good or better teacher • An advocate for children's quality learning • An ability to enable positive pupil progress • An ability to ensure high levels of pupil interest and motivation • Ability to demonstrate a thorough knowledge of the scope, structure and balance of the National Curriculum • An understanding of the Primary Strategy, APP and AFL • A knowledge of effective ways of working with parents/support assistants	• An understanding of creative curriculum development • Developed skills in a range of curriculum areas especially science but also the arts • Year 6 SATS experience • Proven leadership and co-ordination skills
Work-related Personal Requirements	• To have high expectations of all in the school community • Be positive, creative and energetic • Work as an effective team member to ensure the delivery of high quality teaching and learning throughout the school • Promote consistent positive behaviour and discipline • Communicate clearly and effectively, both orally and in writing • Demonstrate high standards of personal organisation • Good health record • Willingness to lead a subject area throughout the school • Suitability to work with children • Be optimistic – anything can be achieved • Successful Enhanced DBS clearance	• Easy approachable manner