PEAK EDGE
ACADEMY TRUST

JOB DESCRIPTION

This Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

SCHOOL	**Hunter's Bar Infant School**
POST TITLE	**CLEANER**
ROLE PROFILE	**EO1**
TOOLKIT JOB REF NUMBER	**ToolkitJD-9a**
GRADE	**1 (inclusive of JWCs)**
RESPONSIBLE TO	**As defined in staffing structure**
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HOLIDAY AND SICKNESS COVER	
PURPOSE OF JOB	**TO PROVIDE A COMPREHENSIVE CLEANING SERVICE TO THE SCHOOL SITE**
RELEVANT QUALIFICATIONS AND EXPERIENCE	

JOB DESCRIPTION FOR POST OF:- CLEANER

SPECIFIC DUTIES AND RESPONSIBILITIES

The postholder must at all times carry out his/her duties and responsibilities within the spirit of Trust and School Policies and within the framework of the Education Act 2002, and School Standards and Framework Act 1998 with particular regard to the statutory responsibilities of the Governing Boards of Schools.

Specific Duties and Responsibilities

1. To maintain a high standard of cleanliness and hygiene in the area/sites allocated.

2. To be aware of the conditions associated with the cleaning of your allocated areas related to the school/site users and to work to the appropriate Health and Safety rules and processes.

3. To use the appropriate equipment, materials, tools and machinery to ensure the job is done effectively.

4. Cleaning duties will include cleaning, washing, sweeping, scrubbing, sanitising, shampooing, vacuum cleaning, polishing and dusting of designated areas as required by the School.

5. Specialist cleaning where requested by the School, i.e. carpet shampooing.

6. To report any damage/defects to the appropriate person.

7. To liaise with site staff, supervisors and line managers as required.

Any other duties and responsibilities appropriate to the grade and role

All the above duties and responsibilities to be carried out in accordance with Peak Edge Policies (and/or Policies adopted by the School Governing Board), Standing Orders and current legislation with an emphasis on Customer Care, Equal Opportunities, Data Protection and Health and Safety.

ISSUE DATE: