



## JOB DESCRIPTION

### Level 3 TEACHER ASSISTANT Early Years - One to One/Small group working

This role involves assisting the class teacher to prepare a curriculum suitable for children who have ASD/SLC difficulties, but is within a mainstream class. It will primarily involve one to one working, or small group working where role-models are needed in order to develop learning most effectively.

#### Scope and Expectations of Role

- The TA is very much a part of our teaching team and like all of our staff should be concerned with the well being and success of the school as a whole and not feel restricted to interactions with only the children with whom they are directly working (in other words get to know and take an interest in the school as a whole where possible).
- The position will initially be with our EYFS on a temporary basis.
- Preparation work will also be apportioned across the school to ensure that teaching staff have support for the 'tasks' identified in Workforce Remodelling.
- The TA will work alongside the class teacher who will plan the activities, determine the learning objectives and teach the individual child to meet their specific needs
- The TA may be asked to lead a group in some circumstances (planning by class teacher).
- Before and after lessons there will be opportunities for liaison and planning with the teacher.
- There is a need to be flexible and prepared to support in a variety of ways.
- The TA will normally be involved in promoting the learning, normally with one child, or small group of children. However, they may be asked to take the whole class from time to time. This work would be planned and prepared by the class teacher and be a rare occurrence.
- Whilst ideas, suggestions, liaison and observation will be valued and used, it is the responsibility of the class teacher to prepare the lesson plans.
- Be willing to undertake the personal and medical care of pupils as required by their medical/support plans

## **Display Work/General Appearance of School**

All members of staff are aware how important it is for the school to feel an interesting, well organised and attractive place. We all take responsibility for this. The attractive displaying of children's work is a vital part of this. Tidying and sorting it is hoped, would be undertaken on the initiative of the TA.

## **Observation**

Working with children can often lead to insights into their level of understanding and skills. It is expected that the TA will contribute to the accurate assessment of children. The TA may also be asked to observe a group or individual as a planned assessment.

## **Finally**

The role is one which requires a positive attitude and will require close contact with parents. Contact should be always positive and welcoming, referring any difficulties to the teacher or the Head Teacher.

***September 2021***