



Unsworth
Primary School



Temporary Key Stage 1 Teacher Candidate Pack



Part of the

Oak



Learning Partnership

Please visit our school website for further information.
<https://www.unsworth-primary.co.uk/>

Welcome from the Headteacher

Dear Candidate,

A very warm welcome to Unsworth Primary School. We hope that this pack provides you with all the information you need. My name is Jo Grundy and I am proud to be Headteacher of this lovely school.

Unsworth Primary School is a warm and caring place that provides children with a happy and stimulating environment in which they can learn, develop and achieve. A committed staff team work hard to encourage the children to enjoy learning, achieve their best, behave well, support each other and grow in confidence to become outstanding citizens.

Our school offers a warm and supportive ethos where staff, children and parents work together to ensure all feel happy, safe and cared for. There is a strong belief that each child has their own unique qualities and they take care to bring out these talents, to nurture them and celebrate them together, valuing the contribution each child makes to the community.

At Unsworth Primary School there are 5 core values that were chosen by all of the community. The values are: Happiness, Honesty, Friendship, Respect and Learning, and they are weaved throughout all that they do.

Mission Statement - the school community is committed to providing a safe, secure and stimulating learning environment where personal achievement and respect for the individual is valued.

Unsworth work together to build an understanding of one another and look to develop the self-esteem of every child.

School Aims are:

- To create a happy and caring school for all our children
- To provide a welcome for parents, governors and members of the wider community
- To celebrate the individual contribution of every child
- Helping each child to develop confidence in themselves and have respect for others
- Delivering a broad, balanced and differentiated curriculum that is accessible to all our children
- To encourage all members of the school community to be fully committed and involved in the life of the school
- Developing positive learning partnerships between home and school
- To have high expectations of every child enabling them to reach their full potential
- Creating a lively and stimulating learning environment
- Communicating our Mission Statement and Aims to all members of our school community

Visits to the school prior to application are both welcomed and encouraged. Please contact the school business manager on **0161 766 4876** or email the HR Department at recruitment@oaklp.co.uk to arrange an appointment. Please visit the school website for further information: www.unsworth-primary.co.uk

Jo Grundy
Headteacher of Unsworth Primary School



Unsworth
Primary School

“Unsworth is a nurturing and caring community dedicated to keeping children safe and happy.”

Teacher at Unsworth
Primary School



Temporary Key Stage 1 Teacher

Salary: Main Pay Scale 1 – Upper Pay Scale 3 £30,000 - £46,525

Hours: 1265 hours per annum worked as per teacher pay and conditions

Closing Date: 9.00 am, Thursday 9th May 2024

Required as soon as possible

The Trust, on behalf of Unsworth Primary School, are seeking to appoint a highly motivated and enthusiastic Key Stage 1 Teacher who can join a team of professionals. You will be part of an excellent team and will be given extensive support to develop to your full potential both in this role and beyond.

The ideal candidate will:

- Be able to teach a primary school class promoting high standards of learning and behaviour
- Is able to plan, implement, assess and monitor curriculum work in accordance with school policy
- Have the ability to keep a well-organised classroom, maintaining attractive and stimulating displays in accordance with the Policy for Display

This is an excellent opportunity for career development for someone to work in an inclusive environment that values teamwork

In return we can offer you:

- An incredible opportunity to be part of an exceptional school and work with experienced and successful leaders
- The chance to be part of a growing and forwarding thinking trust that will provide wider opportunities in the future
- Extensive support to progress your potential at an exciting time in our development
- An opportunity to work within an inclusive and values driven organisation and the chance to be part of a highly skilled, dedicated, and hardworking team
- Support with health and wellbeing via 'Medicash', a Health Cash Plan that is paid for by the trust and gives access to a range of helpful benefits. The trust also provides access to 'Welbee', a dedicated staff wellbeing improvement service

How to Apply

Closing Date: 9.00am, Thursday 9th May 2024

Applicants must have relevant qualifications and experience, please ensure that you meet the person specification before applying.

We are committed to **equality of opportunity** for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

We would welcome a conversation if you are interested in flexible working.

Appointment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service and references. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Please note, we reserve the right to close this vacancy early if we receive sufficient applications for the role.

We ask that you do not send CV's, and applications are to be completed via our vacancy portal:

[Vacancies at Oak Learning Partnership \(oaklp.co.uk\)](http://oaklp.co.uk)





"Unsworth is an exciting and rewarding place to work where the inclusion of all children is at the heart of everything we do."

Teacher at Unsworth
Primary School

Temporary Key Stage 1 Teacher

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Hours: 1265 hours per annum worked as per teacher pay and conditions

Closing Date: 9.00 am, Thursday 9th May 2024

Job Description

Normal place of work: Unsworth Primary School, although you may be asked to contribute towards trust wide projects

Normal working hours: 1265 hours per annum as per teacher pay and conditions

Responsible to: Headteacher and Assistant Headteacher

Responsible for: All teaching assistants with responsibility for individual pupils with SEN/D in the class

Please note that this is a temporary role until the previous post holder returns from Maternity Leave

PURPOSE OF THE POST

- To promote the aims, values, and objectives of the school as laid down by the trust
- To promote the development of the trust's Equal Opportunities Policy throughout all aspects of school life
- To lead a team within the Key Stage 1 setting
- To plan, deliver and teach within Year 2

DUTIES AND RESPONSIBILITIES

Class Teacher

- To teach a primary school class promoting high standards of learning and behaviour
- To have due regard for the requirements of the EYFS, the National Curriculum, the Mission Statement, aims, schemes of work and policies of the school
- To plan, implement, assess and monitor curriculum work in accordance with school policy
- To monitor pupil progress and keep accurate and up to date records on individual pupils
- To prepare assessment analysis for termly pupil progress meetings with the Headteacher
- To report to parents on the progress of pupils at Parents' Evenings and in an annual written report
- To keep a well-organised classroom, maintaining attractive and stimulating displays in accordance with the Policy for Display

- To liaise with the Leadership Team, other teachers, the SENCO and Teaching Assistants in terms of planning, assessment and monitoring
- To be responsible for SEN/D within the class as required by the Code of Practice, 2014 e.g. writing IEPs, contributing to reviews, liaising with the SENCO and parents at each stage
- To be responsible for the effective deployment of support staff
- To attend relevant training to develop professional knowledge and understanding of teaching and learning (by attendance at PADs, staff meetings and other training outside of school)
- To have due regard for the school's policies for pupil support by developing and maintaining positive relationships with pupils
- To have due regard for the school and Bury Integrated Safeguarding Partnership Board's policies and procedures for safeguarding children
- To mark on line attendance registers each morning and afternoon
- To be on yard duty on a weekly basis
- To take a Key Stage assembly on a rota basis and to take part in other assemblies such as Well Done or Class assemblies

Subject Leadership

To lead a foundation subject:

- assisting in developing the policies, schemes of work and guidelines in consultation with colleagues
- assisting in the monitoring of planning for the curriculum areas covered by the team offering help, guidance and feedback to other members of staff
- assisting in the monitoring of pupils' work and assessment records for the curriculum areas
- involvement in developmental programmes by team teaching and observations of lessons
- assisting in the writing of an annual action plan for the task team as a contribution to the overall SDP and regularly evaluating its progress
- assisting in the development of the use of IT in the curriculum areas
- ordering and organising resources for the curriculum areas
- assisting in training in the curriculum areas e.g. staff meetings, PADs

N.B. The responsibility for making final judgements about standards in the curriculum areas covered by the team will be held by a senior leader.

Control of Resources

- To be responsible for organising resources and materials in the classroom
- To order resources for the classroom after discussion with staff, in accordance with the budget allocation from the Headteacher
- To share responsibility for organising and maintaining shared resources with other class teachers e.g. stock room, PE stock room

The post holder will be required to undertake any other duties of an equal nature appropriate to the post as determined by the Headteacher.

Key Stage 1 Teacher Person Specification



CRITERIA	Experience, Qualifications and Training: On their application form, candidates will demonstrate that they have the following training, qualifications and school experience:
ESSENTIAL	
<ul style="list-style-type: none">• DfE recognised teaching qualification• Teaching experience in primary education, ideally in KS1• Working in partnership with colleagues, parents and outside agencies• Evidence of good and outstanding teaching skills and excellent pupil achievement• Recent attendance on appropriate and relevant in-service training	
CRITERIA	Ability, Skills and Knowledge: In their statement of suitability and during the selection process, candidates will demonstrate that they have the following ability, skills and knowledge:
ESSENTIAL	
<ul style="list-style-type: none">• Understanding of the requirements of the National Curriculum and its application across the primary phase• Knowledge of effective teaching and learning strategies to ensure progress of all learners• Knowledge of effective classroom and behaviour management strategies• Knowledge of a range of assessment strategies• Knowledge of the SEN Code of Practice• Commitment to safeguarding• Commitment to developing and building partnerships with staff, governors, children, parents and the wider community• Commitment to inclusion with high expectations for all children	
CRITERIA	Personal style and behaviour: In their statement of suitability and during the selection process, candidates will explain how they have they demonstrate their personal style and behaviour:
ESSENTIAL	
<ul style="list-style-type: none">• Commitment to equality of opportunity• Ability to work effectively as a team member• Effective self-motivation and personal organisational skills• Strong commitment to the use of ICT to support teaching, learning and assessment• Ability to communicate effectively, both orally and in writing	

Inclusion is at the
heart of our trust

Introduction to Our Trust

Dear Candidate,

Thank you for your interest in this post at Unsworth Primary School, which is a member of Oak Learning Partnership.

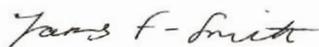
Our trust is cross phase and consists of primary, special, and secondary schools. We have a vision to transform lives through a highly inclusive approach. 'Inclusion is at the heart of our trust'. Which means we are compassionately rigorous and support all of pupils to reach their full potential, we have unconditional positive regard, leave no one behind and everyone is welcome.

Our schools work closely with one another; they collaborate with purpose, support each other and share collective systems across both educational and business provisions. But it's also important to us that each school has their own identity and individuality. We make sure we focus on impact and ensure clarity and consistency from our leaders, always making sure common sense is at the heart of our decision making.

Our people matter; we understand that we can only achieve our vision by recruiting the right people and providing them with the support, training and time they need in order to allow them to flourish and be the best they can be. Whatever role an individual undertakes within our organisation, they are contributing to our collective aim of transforming lives. We invest heavily in our people ensuring they feel valued and their well-being is always considered. We understand that if staff feel valued and if the impact they are having is recognised, they can perform at their best.

We are laying strong foundations for growing the Trust and have a clear vision, this role is a key part of our growth strategy and could be an excellent opportunity for the right candidate ready for their next step. We are a values driven organisation, are highly ambitious, passionate about doing things with integrity and have a healthy sense of humour.

If you want to make a difference to young people, want to join a trust at an exciting part of its journey, we would love to hear from you.



James Franklin-Smith
CEO of Oak Learning Partnership

Oak 
Learning Partnership

oaklp.co.uk



Our Vision

To transform lives through a highly inclusive educational approach.



Inclusion is at the heart of our trust

- We are **compassionately rigorous**; we care deeply about our community which is why we push everyone to reach their full potential even if this is difficult.
- We have **unconditional positive regard**; we treat everyone with respect, dignity, and warmth regardless of the circumstance or challenge.
- **We leave no one behind**; we count in ones and focus on individual needs whilst ensuring everyone can thrive.
- **Everyone is welcome**; we actively embrace diversity and are relentless in how we teach our stakeholders the importance of this.

Our Shared Principles

We expect all staff at Oak Learning Partnership to embrace our Shared Principles:



Values-Driven

We are a deep-rooted values-driven organisation and we are passionate about working with integrity and honesty, showing respect and kindness for everyone while ensuring we deliver the best education for our pupils. We understand that by creating environments with strong core values everyone thrives.

All of our schools have their own core values which are taught and lived. These are important to us as they feed into our values-rich wider trust family. We also recognise that each school's core values are an important part of their individual identities.



An Exceptional Education for All

Central to our vision as a partnership of schools is our aim to run exceptional schools which deliver excellent outcomes for all learners. We are an organisation which is a beacon for strong inclusive practice. We share a common language around the curriculum and pedagogy. Our schools tailor their approach according to their context. We provide a framework of educational support centrally which helps our schools in their improvement journey. The staffing structure allows us to be flexible in the models of support which we can offer, and we can create new models of support that work for individual schools.



Identity and Individuality

We are passionate about working in partnership as a group of schools, working together to increase capacity and creativity for all. We recognise the collective benefits that this collaborative approach brings. We are also committed to each of our schools having autonomy in many aspects of their work and we are resolute that each school will retain its own identity and protect its history. Leaders in our schools are well-supported and we understand that their autonomy and accountability are vital factors in securing the strong performance of their schools.



Our People Matter

We ensure that our people are highly valued. We are committed to developing people at all levels. Whilst experience and qualifications can be important, our priority is recruiting people who want to make a difference, who share our values and vision, and who have the right attitude. We invest in the professional development of our people, offering opportunities across our schools. We value all of our people; our passion for inclusion is reflected not only across learners but across staff and we ensure that we support their well-being.



Collaborate with Purpose

Our strength comes from our alliance of primary, secondary and special schools and we look to learn from one another. Our schools are committed to collaboration both within our group of schools and outside, and where approaches are having an impact these are shared and applied to other contexts within the partnership. Our schools actively support one another and so all benefit from the partnership. Strong central systems provide high quality support for all schools.



Focus on Impact

We concentrate on the things that work rather than merely ticking boxes. We recognise that more often than not, keeping things simple and doing them consistently well makes the biggest difference. Our centralised support around business functions allows school leaders to focus on their core purpose - delivering an exceptional education.

A young boy with short brown hair is shown in profile, focused on playing a violin. He is wearing a dark blue sweater. The background is a library with bookshelves filled with books. A teal circular graphic is overlaid on the right side of the image, containing a quote and the name of the staff member.

“Our Trust is a really supportive and friendly place to work. Whilst crossing from site to site I get a strong feeling that we are a Trust of schools working with and for each other.”

Member of our Trust
Estates and Facilities
staff

Workload Charter



Email Embargos

No expectation that emails should be responded to out of working hours.



Working Practices

Workload managed in line with role.



Investment in Staff

Clear career progression and funding available for Continuing Professional Development.



Induction

Agreed programme of induction for all staff.



Open Door Policy

Open door policy allowing easy access to senior leaders.



Staff Rooms

Are comfortable, dedicated, physical space within school where staff can take time out.



School Calendar

Planned and managed by Senior Leadership Team and issued at the beginning of the academic year.



Systems

Adopt systems to make the process effective and free up more time.



Communication Strategies

Agreed protocols in each school for communication.



Wellbeing

Access to specialist external support.



Staff Voice

Annual Staff wellbeing Survey and regular feedback drop-in sessions.



Residential Payback

Staff received time back following their involvement in residential trips.



Instructional Coaching

Is adopted by all trust schools allowing staff to practise and develop their skills.



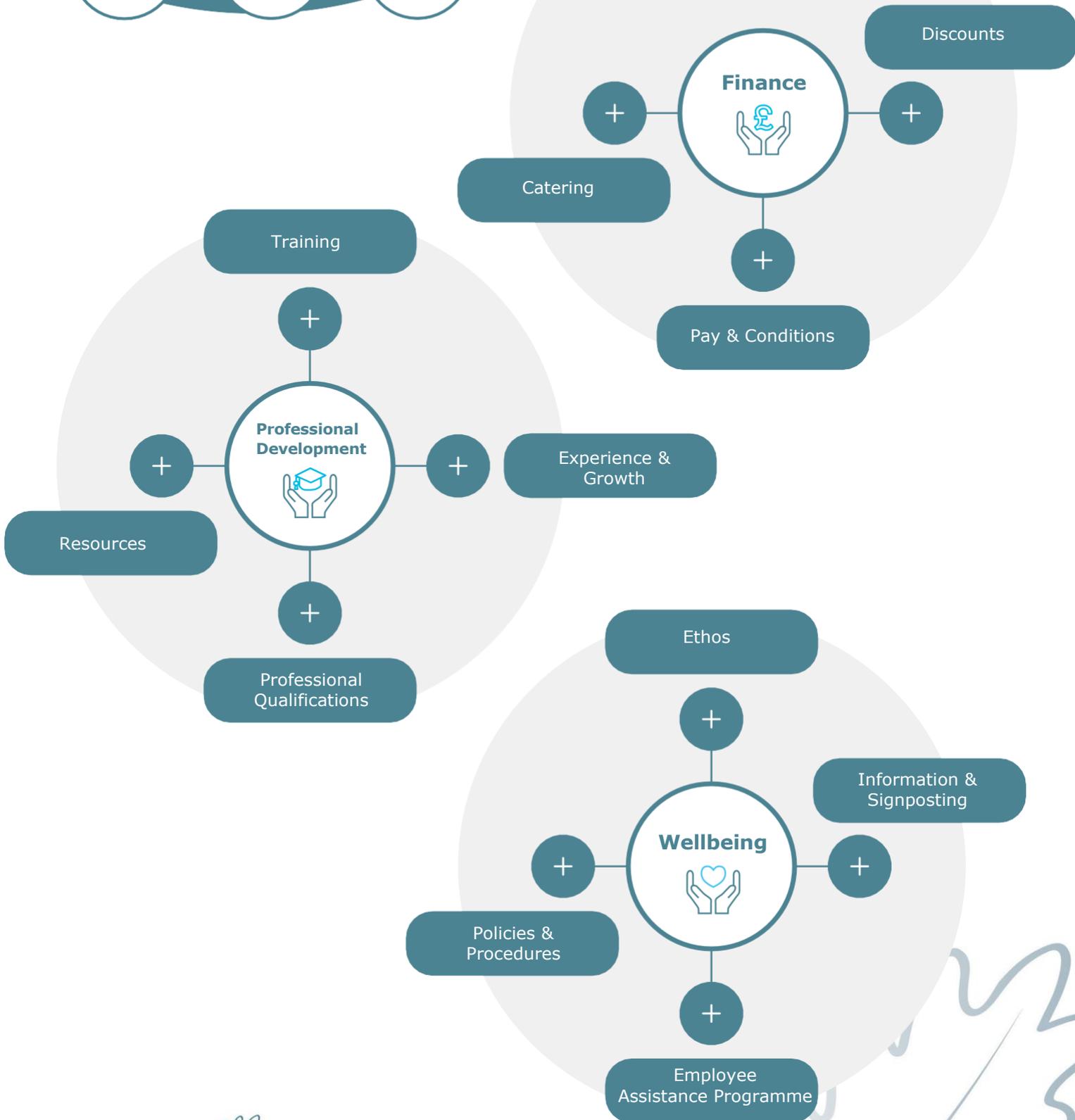
Being Flexible

Flexible Working policy and practises available.



Staff Benefits

In order to attract the strongest talent, we offer a competitive reward and benefits package





Unsworth
Primary School

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Blackley Close

Unsworth

Bury

Lancashire

BL9 8LY

0161 766 4876

recruitment@oaklp.co.uk

www.unsworth-primary.co.uk



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