

Churchfields, the Village School

Job Description

Job title: Classteacher

Salary grade: Main Pay Scale to Upper Pay Scale

Job Purpose

To ensure the education and welfare of our children in accordance with the requirements of the School Teachers' Pay and Conditions document having due regard to the requirements of the National Curriculum, the schools aims and objectives and the schemes of work and policies ratified by the Governing Body. To share in the corporate responsibility for the safeguarding, well-being and discipline of all pupils.

Responsibilities

Classteacher

PSHE/RSHE subject leader – depending on successful candidate

Key Task Area: Teaching

- Prepare lessons in order to achieve progression in pupils learning, to participate in collective planning with colleagues and to identify learning objectives and content.
- Engage in individual and team planning of the curriculum and work effectively with the staff team.
- Lead PSHE/RSHE within our school (dependant on successful candidate).
- Ensure the schools agreed recording and assessment procedures are maintained.
- Provide a stimulating school environment that will help the children produce work of a high standard.
- When appropriate to the good leadership and management of the school, undertake teaching with children across the primary age range at either base.
- Plan opportunities to contribute to pupil's personal, spiritual, moral, social and cultural development.

- Lead whole school collective worship on occasion.
- Lead an extra-curricular club for some school terms.
- Develop good relationships with all in the school community.
- Maintain discipline in accordance with the school policy.
- Maintain all safeguarding procedures in accordance with the school policy.
- Use information and communication technology to enhance professional effectiveness both in and out of the classroom.
- Undertake any reasonable task requested by the Headteacher.
- Be sympathetic towards the aims of a Church of England Voluntary Controlled school.
- Act and perform in a professional manner when undertaking tasks associated with our school.
- Work effectively across both bases, taking on a teaching role at either base if required.

Key Task Area: Professional development

- Review methods of teaching and schemes of work when required.
- Participate in arrangements for CPD to support your professional needs and the needs of the school.
- Participate under the school's framework of teacher appraisal.

Key Task Area: Responsibilities in relation to Parents and the Community

- Support and share the vision, values, philosophy and practice of the school with parents and the community.
- Involve parents and the community in the educative process of the school.
- Monitor the progress of pupils and provide oral and written assessments and reports.
- Communicate and co-operate with persons or bodies outside school.
- Attend extra-curricular functions which may occur out of school hours.