

## PRIMARY TEACHER

### JOB DESCRIPTION

**Salary:** MPS 1/2

**Responsible to:** Headteacher

**Responsible for:** Teaching Assistant

**Purpose of the job:** To provide a high standard of teaching during 2 days for a mixed class of Year 1 and Year 2 pupils, working closely with the other class teachers in KS1 to ensure continuity of delivery across the key stage. To direct a TA working with the class in order to deliver effective support and interventions. To work with the school's SENDCo to deliver SEND requirements within the class.

The job description should be read alongside the range of professional duties of Teachers as set out in the Teacher's Pay and Conditions Document. The postholder will be expected to undertake duties in line with Teaching Standards for qualified teachers and uphold these standards in addition to the professional code of the National College for Teaching and leadership for England

### Responsibilities

#### Teaching and Managing Pupil Learning

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources, resulting in deep learning.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

#### Planning and Setting Expectations/Pupil Achievement

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set appropriate and demanding expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Provision Maps (IPM).

### **Assessment and Evaluation**

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor pupils' class and homework, providing constructive oral and written feedback, setting targets for pupils' progress.
- Understand the demands expected of pupils in relation to the National Curriculum for primary schools.

### **Relationship with parents and the wider community**

- Prepare and present informative reports to parents.
- Provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.
- Liaise with agencies responsible for pupils' welfare.
- Support and promote the Christian ethos of the school.

### **Manage Own Performance and Development**

- Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Share corporate responsibility the implementation of school policies and practices.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.
- Implement and follow school's child protection policies and procedures.

### **Managing and Developing Staff and Other Adults**

- Establish effective working relationships with professional colleagues.

### **Managing Resources**

- Select and make good use of textbooks, IT and other learning resources which enable teaching objectives to be met.
- Ensure promotion and support of Equal Opportunities and Health & Safety
- Undertake other duties that are commensurate with the post.

### **Safeguarding**

- Ensure the safeguarding and wellbeing of all children
- Report any safeguarding concerns to the DSL

**PERSON SPECIFICATION**  
**Primary Teacher**

	<b>Ess</b>	<b>Des</b>	<b>MOA</b>
<b>KNOWLEDGE/PROFESSIONAL DEVELOPMENT</b>			
Graduate with Qualified Teacher Status	*		A/C
Knowledge of current educational practice and issues	*		A/I
Evidence of continuing professional development	*		A/I
Knowledge of the provisions of national initiatives, i.e. Literacy, Numeracy, and IT	*		A/I
Knowledge of all phases of primary education including EYFS		*	A/I
Effective use of IT to support learning	*		A/I
Understanding of the implications of the Code of Practice for Special Educational Needs for teaching and learning		*	A/I
Understanding of statutory curriculum requirements and requirements for assessment, recording and reporting of pupils' attainment and progress	*		A/I
Full working knowledge of relevant policies/codes of practice/legislation		*	A/I
<b>SKILLS</b>			
An experienced classroom practitioner	*		I/R
High level of written, oral and communication skills with the ability to cater this to a range of audiences	*		A/I
Ability to demonstrate high level ICT skills in personal and educational situations	*		I/R
Ability to offer expertise in a specific subject or area		*	A/I/R
High level of organisational and planning skills	*		A/I/R
Evidence of sharing in and contributing to the corporate life of the school	*		A/I/R
Work effectively as part of a team, relating well to colleagues, pupils and parents	*		A/I/R
Ability to demonstrate a commitment to equality of opportunity for all pupils	*		A/I
Ability to investigate, solve problems and make decisions	*		A/I
Ability to express commitment to support and promote the Christian ethos of the school.	*		I
Able to use own initiative and motivate others	*		A/I/R
Ability to relate to and empathise with pupils and to develop trusting and respectful relationships with them	*		A/I/R
Respect for confidentiality of information concerning individual pupils and ability to use discretion in circumstances of disclosure.	*		A/I/R

DISPOSITION AND ATTITUDE	Ess	Des	MOA
Positive and optimistic attitude towards School Improvement and Inclusion	*		A/I
Open-minded and receptive to new ideas, approaches and challenges	*		A/I
Places high priority on effective team working and works easily and comfortably in a team environment.	*		A/I
Commitment to an involvement in extra-curricular activities		*	A/I
Work in ways that promote equality of opportunity, participation, diversity, and responsibility	*		A/I
A commitment to abide by and promote the Equal Opportunities, Health and Safety and Child Protection Policies	*		A/I
The post holder will require an enhanced DBS	*		C

Key: MOA=Method of Assessment, Ess=Essential, Des=Desirable, A=Application, I=Interview and assessment, R=Reference, C=Certificate