



CORPUS CHRISTI CATHOLIC HIGH SCHOOL

Together in One Body

Temporary Teacher of English
(Maternity Cover)

APPLICATION PACK

Welcome

I should like to extend to you a very warm welcome and thank you for expressing an interest in the post of Temporary Teacher of English (Maternity Cover). In February 2019, Ofsted acknowledged the transformational change that has taken place at Corpus Christi, when we were judged as a 'Good' school. I urge you to read the exceptionally positive report in full, which clearly recognises the significant progress made in our journey towards 'Outstanding'.

Ofsted reported that 'leaders and governors are unrelenting in their drive to improve educational experiences for all pupils. They are determined to ensure that all pupils benefit from a good quality of education that prepares them well for the future.' They also stated that 'Teachers have high expectations and they expect the best from pupils. As a result, pupils have positive attitudes to learning. They want to do well'.

Staff voice responses to the questionnaire used during the inspection were unanimously positive, which reflects the shared vision held by our extraordinarily supportive team. Our CPD programme is proven to bring about marked improvements in teaching practice and many of our staff have also been supported in achieving nationally recognised qualifications, including NPQML, NPQSL and CCRS.

As a result of this impressive transformation, we have received an unprecedented increase in the number of pupils joining our school over the last year and we are therefore seeking to appoint a number of additional teachers for September 2021. Governors are seeking to appoint an enthusiastic and suitably qualified Teacher of English, who will inspire pupils through their passion for the subject.

We are a Catholic school and our faith is central to all that we do. However, we do welcome applications from all colleagues who are committed to upholding the ethos of our school. All colleagues who are considering applying for this post are strongly encouraged to visit our school before submitting their application. If you would like to visit, please contact Mrs Kerr at school to arrange an appointment. This is an exciting time to join our school and I wish you well in your application.

Yours sincerely,



David Hubbard
Headteacher



Letter to Applicant

Dear Applicant,

Thank you for your interest in our recent advertisement for the post of Temporary Teacher of English (Maternity Cover) at Corpus Christi Catholic High School. Please find details of the post enclosed with this letter.

Application

If you wish to apply, please email your application to Mrs Helen Kerr, Headteacher's PA, at hker@ccc.lancs.sch.uk or post your completed application form and letter of application to our Headteacher Mr Hubbard at the address shown below. Letters should address the criteria identified in the person specification in no more than 2 sides of A4 paper, font size 11 - Arial. Please note that only Catholic Education Service application forms will be accepted and that you should not enclose a Curriculum Vitae.

Closing Date

Please ensure that your letter of application arrives by 12 noon on Monday 3 May 2021. We will not be able to accept applications received after the closing date.

Shortlisting

Shortlisting for the post will take place shortly after this date. Shortlisted candidates will be informed by telephone and details of the selection process will then be sent out by email. If you have not been shortlisted we will inform you of this in writing shortly after an appointment has been made.

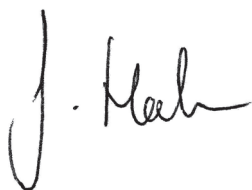
Selection Process

Details of the selection process will be made available to shortlisted candidates once shortlisting has been completed. Confirmed interview dates are dependent on government restrictions in place at the time of shortlisting.

Corpus Christi Catholic High School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment.

If you require any further information about this post or you would like to make an informal visit prior to submitting your application, please contact me at jhan@ccc.lancs.sch.uk.

Yours sincerely,



Mr J Hankin
Deputy Headteacher

Corpus Christi Catholic High School

St Vincent's Road, Fulwood, Preston, PR2 8QY

Telephone: 01772 716912

Email: admin@ccc.lancs.sch.uk

www.ccc.lancs.sch.uk



General Information

Above everything else, Corpus Christi is a Catholic High School and our faith lies at the heart of all that we do. We have worked hard to develop a strong Catholic ethos and we take pride in the impact that we have on the life chances of our pupils, particularly those who are the most disadvantaged by their circumstances.

We serve an area of significant social disadvantage. Around 20% of our pupil population is eligible for pupil premium. The overwhelming majority of pupils who attend our school travel by bus from inner-city social housing estates. We are proud to be such an inclusive and welcoming school.

Attainment on entry is significantly below average and many of our pupils come from families with significant and complex needs. We are proud of our success in securing valuable progression routes for almost all pupils. A few pupils access highly successful alternative provision; the large majority of them secure jobs or apprenticeships as a result.

Strong governance has proved pivotal in supporting rapid improvement. Governors provide an appropriate balance of challenge and support and know our school extremely well.

When we were inspected in February 2019, inspectors recognised that leaders and governors had taken strong and decisive action to secure further improvements in pupils' behaviour, their engagement with learning, the quality of teaching, leadership, parental engagement and outcomes. Inspectors judged Corpus Christi to be 'good' in all aspects and during the team meeting on the final day of the inspection the lead inspector reported that she had not seen 'any poor behaviour anywhere in school' during the two day inspection.

As a result of our absolute determination to provide the best possible opportunities for all our pupils to thrive and achieve their full potential, Corpus Christi is a school where expectations are high, where pupils behave well and where the focus on learning is very strong. We are now a school of choice and the number of pupils on roll has increased from 589 in 2018/19 to 720 in 2020/21. In July 2020, for the first time in many years, we had a waiting list with over 30 pupils seeking admission into Year 7. In line with this improvement in pupil numbers, our budget position will improve significantly from April 2021, when the budget will fully reflect the significant increase in pupil numbers.

Colleagues are uncompromising in their high expectations of behaviour, which has improved markedly in recent years. There has been a significant reduction in referrals from class. Lesson observations and learning walks show that behaviour is typically good. The number of pupils excluded from school and the number of incidents leading to a period of internal exclusion have fallen, including for disadvantaged pupils.

Punctuality has also improved dramatically over the last three years and in September 2018 we launched a new approach to supporting pupils with poor attendance that has had a striking impact on overall attendance (improving from 94.3% for autumn term 1 in 2017/18 to 95.3% for the same period in 2018/19).



General Information

We have implemented a new approach to tracking progress and assessing attainment so that teachers in both Key Stages 3 and 4 are clear about gaps in performance, including for the most-able and disadvantaged pupils, and take effective action to close them.

We have invested in a multitude of resources to enrich pupils' learning experience including a new drama studio, new science laboratories, a vast garden area and a new landscaped area for our Year 7 pupils. We have ambitious plans for the further development of our infrastructure, including a new state of the art food and nutrition room, further landscaping, a new Chapel and new science laboratories.

Our philosophy places Gospel values at the heart of a creative and engaging curriculum. We are proud of our professional school productions, our curriculum enrichment days, our retreat days and the opportunities that pupils have to take part in learning days at UCLan and Cardinal Newman College.

Monitoring and evaluation are exceptionally strong at all levels and result in highly effective actions being taken to address areas of weakness. Our validated evaluation of the quality of teaching, learning and assessment shows that the vast majority of teaching is good or better.

Our analysis of GCSE performance in 2020 confirms our view that we have continued to make significant progress in our drive to raise attainment. Headline figures for the proportion of pupils attaining pass grades in both mathematics and English improved to 61%, and the proportion of pupils attaining mathematics and English at grades 5 or higher improved to 32%. Since April 2013, 23 teachers whose teaching was not good enough at that time have left Corpus Christi, including teachers of mathematics, English and science.



General Information

We have further strengthened middle leadership. We have a new Head of Mathematics, a new Head of Science, a new Head of English, a new Second in RE and a new Second in PE. Combined together, these staffing changes have further strengthened our middle leadership team and our capacity for further improvement.

We have increased the curriculum allocation for mathematics from 3.5 to 4 hours per week, the time for separate sciences from 6 hours per week to 7.5 hours and the allocation of time for optional subjects from 2.5 to 3 hours per week. This will enable us to bring greater depth to learning; more of a mastery approach.

We work hard to get to know our parents and families well and to work in partnership with them to ensure that any issues are dealt with promptly and in a supportive way. Attendance at the Year 11 Parents' Evenings in January 2019 was 96%. Responses to the parent view questionnaire completed by a large number of parents at parental meetings throughout the year are all overwhelmingly positive. Pupils' spiritual, moral, social and cultural development is promoted through a wide range of activities including liturgy and prayer, curriculum enrichment days, faith and justice days, our CPSHE curriculum, school trips, charitable work and our whole school discussion topics.

Pupils receive impartial advice and careers guidance throughout their time at Corpus Christi. As a result, pupils are well-supported and clear about the next steps that they will be taking when they leave school.

Safeguarding is highly effective. Our very strong Catholic ethos places a strong emphasis on mutual respect and caring for each individual. Pupils look after each other and are keen to support those who are in difficulty. The highly effective pastoral team ensures that pupils and families are well supported when they are experiencing difficulties.

We have secured significant improvements in the quality of teaching, behaviour, leadership and outcomes in recent years. Leaders and governors are determined that this should continue and the capacity for further improvement is strong.



Job Description

Corpus Christi Catholic High School
Temporary Teacher of English (Maternity Cover)
MPS/UPS
Suitable for experienced colleagues or newly qualified teachers

Required from September 2021

All teachers at Corpus Christi Catholic High School have a prime responsibility to promote the development of our school as a Catholic Christian community. In supporting the Catholic ethos of our school one of their specific duties is to lead and manage prayer at the start and end of the school day.

Accountability

Your immediate responsibility for subject teaching and department matters is to the Head of English; Your immediate responsibility in respect of form tutor duties is to your Head of Year.

Core Duties

1 Set high expectations which inspire, motivate and challenge pupils

- establish a safe, caring and stimulating environment for our pupils, rooted in Gospel values
- set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- demonstrate consistently the positive attitudes, values and behaviour which are expected of our pupils.

2 Promote good progress and outcomes by pupils

- be accountable for pupils' attainment, progress and outcomes
- be aware of pupils' capabilities and their prior knowledge, and plan teaching to build on these
- guide pupils to reflect on the progress they have made and their emerging needs
- demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- encourage pupils to take a responsible and conscientious attitude to their own work and study.

3 Demonstrate good subject and curriculum knowledge

- have a secure knowledge of the relevant subject(s) and curriculum areas, foster and maintain pupils' interest in the subject, and address misunderstandings
- demonstrate a critical understanding of developments in your subject(s) and curriculum areas, and promote the value of scholarship
- demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject



Job Description

4 Plan and teach well structured lessons

- impart knowledge and develop understanding through effective use of lesson time
- promote a love of learning and children's intellectual curiosity
- set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired
- reflect systematically on the effectiveness of lessons and approaches to teaching
- contribute to the design and provision of an engaging curriculum within your subject area(s).

5 Adapt teaching to respond to the strengths and needs of all pupils

- know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively
- have a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- demonstrate an awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development
- have a clear understanding of the needs of all pupils, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.

6 Make accurate and productive use of assessment

- know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements
- make use of formative and summative assessment to secure pupils' progress
- use relevant data to monitor progress, set targets, and plan subsequent lessons
- give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback.

7 Manage behaviour effectively to ensure a good and safe learning environment

- have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with our behaviour policy
- have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
- manage classes effectively, using approaches which are appropriate to pupils' needs in order to involve and motivate them
- maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary.

8 Fulfil wider professional responsibilities

- make a positive contribution to the wider life and Catholic ethos of our school
- develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- deploy support staff effectively
- take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- communicate effectively with parents with regard to pupils' achievements and well-being.

Note

The above job description may be reviewed during the academic year. It may also be amended at any time, but before this happens you will be given appropriate opportunities to discuss any proposed amendments.

Person Specification

Appointment of Temporary Teacher of English (Maternity Cover)

Criteria for Selection

A = Application I = Interview E = Essential D = Desirable R = Reference

	A, I, R	E	D
Qualifications, Training and Experience			
• Supportive of the ethos of a Catholic Secondary School	A, I	✓	
• Qualified teacher status	A	✓	
• A degree or equivalent	A	✓	
• Recent participation in relevant professional development	A	✓	
Professional Knowledge and Understanding A good knowledge and understanding of the following areas relevant to the secondary phase and their implications for a Catholic School:			
• Students' educational and social development	A, I	✓	
• The distinctive nature of a Catholic School	A, I		✓
• Effective teaching and learning strategies	A, I	✓	
• A thorough knowledge and understanding of current educational issues, in English	A, I	✓	
Skills, qualities and abilities Applicants should be able to demonstrate from their experience an ability to:			
• Prioritise, plan and organise	A, I, R	✓	
• Communicate effectively	A, I	✓	
• Motivate and inspire students, staff, governors and the wider school community	A, I	✓	
• Act as a role model for students and staff	A, I	✓	
• Deal sensitively with people and resolve conflicts	I	✓	

