



Bideford College

Part of the Athena Learning Trust



Applicant Pack

Textile Technician



ATHENA
LEARNING TRUST

Job Title: Textile Technician	Start date: January 2023
School base: Bideford College	Contract type: 20 hours, term time only
Closing Date: Wednesday 30 th November 2022, 9am	Salary: C1 – C5 £10.59 - £11.87, £20,425 - £22,905 FTE. Actual salary £9,134.51
Interviews on: Wednesday 7 th December 2022	Contract term: Maternity Cover

Our Trust

Bideford College is part of Athena Learning Trust alongside Altarnun Primary, Egloskerry Primary, Atlantic Academy, Launceston College and Launceston Primary School.

Our Trust is vibrant, energetic and has exceptional people across our Schools. You will be joining an existing high quality school design and technology team who give an exceptional level of textile technician practical support to our schools. We focus on the happiness and healthiness of our employees, with a practical focus on wellbeing, from practical and targeted CPD to addressing pupil disruption and from an employee assistance programme to a scheme offering rewards and savings.

Our vision is to develop adventurous and ambitious students, who have the character, resilience and self-awareness required to be successful, whatever their background or circumstances. We seek to teach and support them to be responsible as well as happy and successful young people by learning the knowledge, skills and values that are essential for society.

Our pupils are amazing! We have exceptionally high aspirations for them and seek to support all our students no matter what their background or circumstances. We offer a distinctively broad, personalised, and academically rigorous curriculum across our primary and secondary schools, and aspire to the highest standards of teaching and learning. As a Trust we share information and best practices to ensure we focus on an excellent and sustainable 0-19 learning journey for children, with a strong focus on our school and Trust community.

The Trust offers expert guidance and advice to students to help them shape and achieve their future goals without limitation. We want to equip every student with the knowledge, skills and values they need to achieve the very best that they can.

We seek applicants who are aligned to our vision and ethos and have the talent and passion to deliver that vision successfully. We support all our schools with an extensive range of shared services, including: trust-wide leadership and management, tailored and supportive CPD, safeguarding activity, external network opportunities and high quality expertise in teaching and learning, school improvement, financial, administrative, estates and HR.

If you want to spend your time supporting the delivery of working to prepare resources to support the delivery of high quality teaching and have real influence and impact on the outcomes of young people whilst taking advantage of the lifestyle that miles of beautiful coastline, beaches and scenery that our settings can provide - we want to hear from you.

Our College

Bideford College is a large 11 – 18 secondary school on the North Devon coast. It aims to ensure that all students, regardless of socio-economic background can successfully move on to their next step in education or employment with the skills and qualifications they need. We do this through a broad and balanced curriculum and co-curricular offer which enables students to develop resilience, knowledge and contribute positively to the local and global community. We are committed to driving up standards, insisting on high expectations and raising the aspirations of our students.



What's in it for you?

We can offer you an amazing place to work and some great benefits, including:

- A focus on staff happiness, healthiness and a holistic approach to wellbeing.
- Great pay and opportunities to develop your skills across a growing Trust.
- Access to an outstanding local government pension scheme and generous holidays.
- Inclusion in *Perkbox* - our benefits scheme which provides a range of great savings and perks.
- An Employee Assistance Programme to give practical support for your health and wellbeing.
- On site parking and a modern, well equipped school workplace.
- The option to be part of a nationally recognised cycle to work scheme.
- Opportunities to access quality CPD, to ensure professional success and personal satisfaction.
- A team of dedicated staff who are passionate about supporting teaching and learning.
- A Trust culture which is fair, developmental, and supportive of staff and pupils.

Thank you for your interest in the position of textile technician within the Athena Learning Trust.

If you have any questions or if you would like a further discussion about the role, in the first instance please contact HR, on:

(01566 701683)  hr@launcestoncollege.org.uk



We are seeking to appoint a **Textile Technician**.

Job title: Textiles Technician

Grade: CV

Hours: **20 hours, term time only**

Responsible to: Head of Faculty

Main Purpose of Job:

To provide practical support for the Faculty for staff and students at all key stages in the College. To assist the respective head/s of department in ensuring the environment is safe and ready for students to pursue investigative practical work.

Main Duties and Responsibilities

Maintain a safe and clean working environment at all times.

Provide support and assistance to the classroom teacher during practical lessons.

Work on your own initiative as well as a member of a team.

Plan and prioritise your work effectively.

Assist in the organisation and presentation of the Textiles and other Technology Rooms.

To attend and participate in relevant meetings as required.

Assist with the supervision of students out of lesson times, eg clubs, visits and extra-curricular activities organised by the department

To undertake any other duties commensurate with the post as may be required by the Principal.

To ensure that textile technology rooms and equipment are kept clean and tidy and that textile technology room safety regulations are met, including checking equipment for safety, cleaning and maintaining equipment and advising students on safety aspects of particular practical work.

Ensure that all equipment is accounted for, in the correct place and replaced where necessary.

Ensure that all equipment is stored in a safely.

Assist the classroom teacher in the logging in and out of certain items of equipment as required.

To be responsible for maintaining departmental displays of work in the technology area.

To monitor supplies of stock and inform line manager when further supplies of resources or ingredients are required; check goods delivered against orders and storing appropriately; carry out stock taking and inventory checks.

To record breakages and loans, in accordance with school policy, and assist with department filing, including maintenance of up to date catalogues and price lists.

To assist with the preparation of materials for lessons, display and projects.

To assist in setting up for practical lessons and demonstrations.

To undertake training as necessary.

To participate in personal and team reviews.

To be familiar with Health & Safety regulations.

To be first aid trained and to cover the College first aid requirements as necessary.

To undertake other duties appropriate to the grading of the post as required.

General

1. To undertake the role with a solution-oriented approach and an emphasis on promoting and maintaining good working relationships with colleagues.
2. To be responsible for the safeguarding and wellbeing of children in line with the MAT's Safeguarding (Child Protection) Policies.
3. Ensuring legal and contractual obligations relating to the laboratory are met.
4. Be aware of and adhere to applicable rules, regulations, legislation and procedures including the MAT's Equal Opportunities Policy and Code of Conduct, and national legislation including health and safety and data protection.
5. To maintain confidentiality of information acquired in the course of undertaking duties for the MAT.
6. To be responsible for your own continuing self-development, undertaking training as appropriate.
7. Maintain up-to-date knowledge of compliance and health and safety through appropriate material and attending relevant meetings/events.
8. To undertake other duties appropriate to the grading of the post as required.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties. We will ensure, so far as is reasonably practicable, that no disabled applicant is placed at a substantial disadvantage. This person-specification includes what we believe are fully justifiable essential and desirable selection criteria. Provided that the selection criteria unconnected with the disability are met, we will make ALL reasonable adjustments in order that someone with a disability can undertake the duties involved. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An Enhanced DBS check will be carried out for all employees and volunteers. We are a no smoking site.

Person Specification:

Attributes	ESSENTIAL	DESIRABLE	Identified
<u>Relevant Experience</u>	Knowledge of Health & Safety regulations and procedures	Experience of working in a school or with young people Experience of working in the Technology or Textile industry	A I
<u>Education & Training</u>	GCSE English and Maths or equivalent experience	A recognised qualification at NVQ 3 or equivalent experience in Technology Safety certificate First aid qualification Experience in relevant discipline or related qualification	A
<u>Special Knowledge & Skills</u>	Ability and enthusiasm to work jointly with colleagues Good sewing and dress making skills. A knowledge and understanding or a range of textile techniques. Full working knowledge of relevant policies/codes of practice/legislation Good IT skills with experience of using Word, Excel and Outlook. Good numeracy and literacy skills. An ability to work under pressure and to meet targets and deadlines. Organisational skills and ability to manage own time and plan and prioritise workloads.	Knowledge of volumetric and quantitative techniques Knowledge of particular subject/technical area Knowledge of relevant policies/codes of practice/legislation	A I
<u>Any Additional Factors</u>	A professional, friendly, flexible and enthusiastic approach to work. A positive “can do” attitude to work focused on finding solutions to problems arising. A willingness to travel between MAT sites when necessary.		I

To apply:

To apply for this job, please complete the application form: (provided in two formats below):
(Please note that for the Word application, you may have to download the file)

[Word Application](#)

[PDF Application](#)

We reserve the right to close this advert and interview and appoint earlier than the advertised closing date should there be a good response to the advert, so early applications are warmly invited.

Safeguarding Statement:

Athena Learning Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. All posts are subject to DBS clearance and appropriate pre-employment checks.