



Person Specification

Job Title: Trainee Teaching Assistant

Qualifications	Essential	Desirable
Willingness and ability to obtain Level 2 qualifications in English and Maths	✓	
Willingness to undertake and complete training to assist students	✓	
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	✓	
Experience		
Working flexibly to meet business needs	✓	
Skills		
Ability to effectively communicate with a wide range of audiences	✓	
Ability to use standard ICT packages including Microsoft Office	✓	
Ability to respect and maintain confidentiality, including following general data protection regulations	✓	
Ability to relate to students in a pleasant and sympathetic manner and to recognise potential child safeguarding issues	✓	
Other		
Satisfactory DBS check	✓	