**VACANCY**

**Trust Accountant**

**Post title:** Trust Accountant

**Contract:** Full-time (37 hours per week), plus employee pension (LGPS)

**Trust Leadership Group Pay Scale**: Trust Grade 3 / 4 (dependant on finance qualifications and experience) L9 to L31 (£20,903 - £34,728)

**Start date:** 1 November 2021

**Duration of post:** Permanent

**Location:** Trust Head Office – Brindleyplace City Centre, Birmingham, or Trust school (to be agreed)

This is an exciting and highly responsible role for a qualified / part-qualified accountant in a fast moving, highly innovative and expanding Multi Academy Trust. The successful candidate will have responsibility for supporting the Trust’s Chief Financial Officer and will work alongside senior colleagues from the Trust’s Central Executive Team.

The Trust Accountant will be a key part of the Trust’s financial team. The main responsibilities of the post include accurate financial monitoring, maintenance of financial systems, supporting the audit process and helping to produce accurate accounts.

The successful candidate should either have experience of operating at this level or be ready to move to this level. Whilst being fully qualified will be a distinct advantage, it is not essential if the same knowledge has been acquired through experience. Knowledge of this sector would be helpful but will not be a barrier and applicants from other sectors are encouraged to apply.

We offer significant support and training to help you excel in this role. The role will give you a great experience of the education sector and provide opportunities for further development. In this role you will have significant responsibilities, work with senior colleagues, contribute to projects across the Trust and most importantly make a positive impact on the lives of thousands of children. Funded training opportunities to support your career progression are also available.

We are looking for a Trust Accountant who shares these values and has the vision, drive and resilience to help our schools improve further.

**How to Apply**

We hope this brief overview will enable you to sense our deep commitment to supporting all pupils to succeed and are excited you to want to join us.

The Trust Board welcomes diversity and is absolutely committed to equal opportunity.

The post-holder will be employed under Central Executive Team terms and conditions and will be a member of the Local Government Pension Scheme.

If you wish to apply for this role, please download an application form from the Trust website **www.drbignitemat.org**

Applications should be addressed to Chris Finnerty, Chief Financial Officer andsubmitted with a covering letter (no more than two sides of A4) outlining your expertise for this role**.** Once completed, application forms can be emailed to: **cfinnerty@drbignitemat.org**.

**Please note**: referees will not be contacted before final interviews without your express permission. In line with Safer Recruitment Practice, the successful candidate will be subject to final references before an appointment is formally offered. The Trust is absolutely committed to safeguarding and promoting the welfare of children and adults through its safer recruitment processes. The Trust expects all staff and volunteers to share this commitment. An enhanced DBS check will be required for this post.

**Queries**

Please contact the Trust office on **info@drbignitemat.****org** or phone 0121 231 7131 to schedule a telephone or face to face conversation about the role with Chris Finnerty, Trust Chief Financial Officer.

**Feedback**

We always receive a large number of applications and unfortunately, we cannot provide individual feedback. However, we will write to all unsuccessful candidates within one month of the closing date.

**Deadline for Applications**

17.00pm on Friday, 8 October 2021

**13.0 Interview Dates**

Week beginning 11 October 2021

**14.0 Start Date**

8 November 2021 or earlier if possible

We look forward to receiving your application.