



June 2021

Dear Applicant

Re: Trust Caretaker

Many thanks for your interest in the above post, which is for 37 hours per week, 52 weeks per year (a further breakdown of the expected working hours is included in the job description). The salary is from **£19,312** per annum and is dependent on experience and qualifications; it is paid over twelve equal monthly payments.

Further information on the role can be found in the job description and person specification below the advert. If you decide to apply, I would be grateful if you could complete the support staff application form (this can be found to the right of the advert on the website, under recruitment core documents), along with a letter of application outlining your skills and experience and why you are a suitable candidate for the role.

Please return your application to hr@staploeeducationtrust.org.uk, or by post to Human Resources, Staploe Education Trust, Sand Street, Soham, CB7 5AA.

The closing date for applications is **10am Tuesday 29 June 2021**.

We are unable to accept CVs.

As you have seen from our advertisement we are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. This means that we will require the successful candidate to undergo an enhanced DBS check.

I look forward to receiving your application.

Yours sincerely

Miss G Satchell
HR Manager

Staploe Education Trust
Soham Village College
Sand Street, Soham
Ely, Cambridgeshire
CB7 5AA

Tel: 01353 724100
Email: info@staploeeducationtrust.org.uk
www.staploeeducationtrust.org.uk

Schools in our Trust:
Soham Village College
Kennett Primary School
The Shade Primary School
The Weatheralls Primary School