

Dear Applicant,

We are seeking a dynamic Trust Business Partner to lead critical operations and drive excellence across one Trust Hub. This is a new role working as critical layer within the central team and a group of schools to support our growth strategy. It is an exciting opportunity to play a pivotal role in building on our successful approach in supporting schools and being part of shaping our future.

The core purpose of the Raleigh Education Trust is to ensure all children and young people are equipped for early adulthood, ensuring they can function successfully in the world outside. The Trust aims to provide an inclusive workplace where all are supported to thrive in a safe and secure environment.

Our Multi Academy Trust (MAT) currently includes:

- Two special schools (with a third joining in the summer term)
- Two alternative provision schools
- Two primary schools

We operate across Nottingham City, Nottinghamshire, and Leicestershire, supporting approximately 1,350 students and 265 staff. Over the next year, we aim to grow to ten schools.

As Trust Business Partner, you will provide strategic and operational leadership for all non-teaching functions, including finance, HR, estates, Health & Safety and compliance. Acting as senior partner between our central Business Support Services team and school Principals, you will ensure systems run efficiently and teams perform at the highest level.

This role is ideal for an experienced School Business Professional who thrives on responsibility and collaboration. You will lead school-based administration staff, fostering a culture of operational excellence to develop the hub strategy model. You will also uphold the ethos and values of the Trust through professionalism and integrity.

In return, we offer you the local government pension scheme, employee benefits including an Employee Assistant Programme, mental health first aid training, cycle to work schemes, annual eye care vouchers and bespoke professional development opportunities.

If you are ready to lead with vision and integrity and want to make a tangible difference to children's lives, we want to hear from you. Submit your application including a 500-word statement demonstrating how your skills align with the Job Description and Personal Specification ensuring you are our next Trust Business Partner.

We are genuinely excited about this new position and the right candidate for this post will be genuinely excited about the opportunity and committed to our mission.

Kindest regards



Sally Boaden

Chief Finance & Operating Officer