

**Trust Geography Lead Practitioner**

**Job Description**

1. **INTRODUCTION**

Under the reasonable direction of the Trust Subject Director for Geography, in conjunction with Geography leaders from the home school, the post holder will carry out the professional duties of a teacher as set out in the current School Teachers’ Pay and Conditions Document (STPCD). Furthermore, as the lead practitioner of Geography across the Trust’s schools, expectations of the post holder will be to:

* Provide professional support to Trust schools in the management of learning
* Raise standards of student attainment, progress and achievement within the Trust schools and the Geography curriculum area
* Develop and enhance the teaching practice of others
* Support the establishment of a culture that promotes excellence, equality and high expectations for all pupils and staff
* Support the creation of a productive learning environment which is engaging and fulfilling for all pupils and staff
1. **TEACHING**
* To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher
1. **OPERATIONAL / STRATEGIC PLANNING**
* To ensure work in the curriculum area fully reflects the Trust’s distinctive ethos and vision and that staff and students can clearly articulate the Trust’s vision and ethos and the subject intent.
* To support the development of appropriate, and evidence informed, syllabuses, resources, schemes of work, marking policies, assessment and teaching and learning strategies across the Trust.
* To monitor actively and follow up student progress with interventions
* Track the popularity, enjoyment and progression rates in Geography across the Trust
* To implement Trust policies and procedures, e.g. Equal Opportunities, Homework
* To work with colleagues to formulate aims, objectives and strategic plans for Geography which have coherence and relevance to the needs of students and to the aims and objectives of the Trust
* Take a lead role across their subject area, through a deep knowledge of research and evidence, to enhance/extend the learning experience of students & adults.
1. **CURRICULUM PROVISION**
* To liaise with the Heads of Department, Heads of Faculty and Trust to support the delivery of an appropriate, comprehensive, high quality and cost-effective curriculum programme which complements the Trust Development Plan and Trust Evaluation

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| * Establish creative, responsive and effective approaches to teaching and learning.
* Where appropriate plan and run interventions and enrichment activities
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1. **CURRICULUM DEVELOPMENT**
* To support curriculum development within the subject area
* To keep up to date with national developments in the subject area and teaching practice and methodology
* To monitor actively and respond to curriculum development and initiatives at national, regional and local levels
1. **STAFFING / STAFF DEVELOPMENT**
* Improve the quality of learning in your designated areas so all pupils make accelerated progress over time
* To work with the Heads of Department to ensure that staff development needs are identified and that appropriate programmes are designed to meet such needs
* To continue your own professional development as agreed with the Trust
* To undertake Performance Management Reviews and to act as reviewer for a group of staff within subject area.
* To participate in the interview process for teaching posts when required and to ensure effective induction of new staff in line with Trust procedures
* Promote and develop a culture of continuous self-improvement amongst colleagues, underpinned by a (low threat, high challenge) coaching culture.
1. **QUALITY ASSURANCE**
* To ensure the effective operation of quality control systems
* To establish the process of the setting of targets for teachers and students within the subject area and to work towards their achievement
* To establish common standards of practice within the subject area and develop the effectiveness of teaching and learning in all relevant subject areas
* To contribute to the Trust procedures for lesson observations and feedback

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| * Proactively and rigorously monitor and evaluate the quality of the curriculum, teaching and assessment (e.g. through data, observations, stakeholder voice). Be perceptively responsive to this in order to improve the quality of learning.
* To seek / implement modification and improvement where required
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* To follow quality procedures in the subject area meet the requirements of Self Evaluation and the Trust Development Plan
1. **MANAGEMENT INFORMATION**
* To maintain accurate and up-to-date information concerning the subject area on the management information system
* To make use of analysis and evaluation of performance data for staff and students
* To identify and take appropriate action on issues arising from data, systems and reports; setting deadlines where necessary and reviewing progress on the action taken
* To produce reports within the quality assurance cycle for the subject area
* To produce reports on examination performance
1. **COMMUNICATIONS & LIAISON**
* To ensure effective communication / consultation as appropriate with the parents/carers of students
* To liaise with partner schools, higher education, Industry, Examination Boards, Awarding Bodies and other relevant external bodies
* To contribute to the delivery of Trust liaison activities
* To support the development of effective subject links with partner schools and the community, promoting subjects effectively at liaison events within the Trust, partner schools and the wider community
* To promote actively the development of effective subject links with external agencies
* On a day-to-day basis, provide guidance and leadership to ensure the highest possible standard of pupil care, record keeping and communication.
1. **TRUST ETHOS**
* To play a full part in the Trust’s community, to support its distinctive vision and ethos and to encourage staff and students to follow this example
* Treat people fairly, equitably and with dignity and respect to create and maintain a positive school culture.
* Actively contribute to building a collaborative learning culture, where all continuously strive to improve their practice.
* To promote actively the Trust’s corporate policies
* To comply with the Trust’s Health and Safety policy and undertake risk assessments as appropriate
1. **GENERAL**
* Deputise for key members of the Geography Team across the Trust
* Undertake any other reasonable requests from the Director of Education or Trust Lead for Performance

**Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.**

**September 2022** 