

Position: Trust Nurse
Salary Scale: Bexley 09 £29,502 - £32,112
Contract type: Full time / Term time considered
Line Manager: Chief Finance and Operations Officer (CFOO)
Directed by: CFOO and Director of Education and the Principal
Primary School: Old Bexley CE Primary School
Issued: July 2022

Job Purpose:

Specifically to meet the needs of a child who requires a Clean Intermittent Catheter procedure (CIC) to be carried out once per day, rising to twice per day as soon as possible. Generally to meet the healthcare needs of children in our schools, including recommendations for the resourcing and delivery of the healthcare elements of Education Health and Care Plans (EHCPs). The Trust looks after 2,800 children.

Primary Location

Old Bexley CE Primary School is a large, four form entry school with 800 children aged 3-11 in Nursery, Reception and Year 1-6 educational settings. As such, the Trust Board has decided that a School Nurse will also be able to contribute positively to the outcomes of other children with less complicated medical needs and the general health needs of all the children at the schools.

This position will include working across the Trust at all six locations.

Castilion Primary School	Copperfield Road, Thamesmead	3 - 11 (No.of children)
Hillsgrove Primary School	Sidmouth Road, Welling	3 - 11 (No.of children)
Holy Trinity Lamorbey CE Primary School	Burnt Oak Lane, Sidcup	3 - 11 (No.of children)
St Paulinus CE Primary School	Iron Mill Lane, Crayford	4 - 11 (No.of children)
St Paul's Cray CE Primary School	Buttermere Road, Orpington	2 - 11 (No.of children)

Main Duties and Responsibilities

- Be experienced and trained, or willing to train in delivering specialist medical interventions where appropriate. One of our children has a range of medical conditions that require a Clean Intermittent Catheter procedure (CIC) to be carried out once per day, rising to twice per day as soon as possible. It is likely that this will be a long term need. In schools it is customary for a suitably trained Teaching Assistant (TA) voluntarily to carry out medical procedures that do not require a formal clinical setting.

- In this case, the Trust Board has decided that, given the singularity of the circumstances and the intimate nature of the procedure, it must be undertaken or supervised by a formally qualified clinician employed by the Trust. The Trust is currently converting existing accommodation to provide a suitable medical room
- Be responsible for studying the individual medical needs including required medical procedures of children with a Health and Care Plan (HCP) or an Education Health and Care Plan (EHCP) and recommend to Principals and the SENCos how those health needs should be resourced and delivered
- Where appropriate, to train non-medical staff members to carry out medical procedures and supervise those procedures
- Ensure that students requiring regular medication maintain their treatment under the written advice of their medical practitioner and with the written permission of their parent/guardian
- Administer first aid directly and identify ailments and injuries that require off site medical attention. Consult with Principals and parents, and agree arrangements for supervised and secure transport for the child to be taken home or to hospital as required. Organise and assist during all educational/medical welfare service visits
- Assist teachers in their delivery of Relationships and Sex Education (RSE) as required
- Provide a consultation service to individuals or groups of children about health related issues as required
- Maintain and improve their personal training and development in accordance with changing healthcare needs
- Regularly inspect the medical room for standards of hygiene
- Regularly check medical kits and heart defibrillators
- Ensure all schools in the Trust are working within the statutory guidelines particularly in regarding to administering medicine in schools
- Review and update appropriate policies in line with changing legislation
- Keep up to date records of all first aid training across the schools ensuring that suitable ratios are in place
- Liaise regularly with the lead first aider at each of the schools to ensure best practice is in place at all times
- Attend relevant meetings when student medical needs are being discussed, i.e. new admissions or mid year admissions
- Work with external agencies when appropriate to ensure that all pupils are treated equally no matter what their medical need

PERSON SPECIFICATION

The candidate appointed as the School Nurse will meet the following Person Specification. During the selection process that will be informed by the application, interview and references, the Amadeus Primary Academies Trust will look for evidence of compliance.

Category	Essential	Desirable
Qualifications and Experience		
Medical qualification	✓	
First aid training in paediatric first aid	✓	
Professional knowledge, skills and competences		
Experience of working with young people with health needs	✓	
Understanding of statutory obligations in schools in relation to students that have medical needs		✓
Basic understanding of child development and learning	✓	
Ability to self-evaluate learning needs and actively seek learning abilities	✓	
Ability to relate well to children and adults	✓	
Work constructively as part of a team	✓	
Understanding of relevant policies/code of practice and awareness of relevant legislation		✓
Experience of supporting children with special educational needs		✓
Knowledge of social communication difficulties		✓
Training in speech and language		✓
Experience		
Working with or caring for children of relevant age	✓	
Experience in schools		✓
Personal Characteristics		
Commitment to delivering the highest standards of care to the children in our Trust	✓	
Commitment to safeguarding having due regard for Keeping Children Safe in Education	✓	
Attention to detail	✓	
Ability to prioritise and manage own time effectively	✓	
Ability to work under pressure and to challenging deadlines	✓	
High integrity and openness	✓	
Ability to resolve complex problems independently	✓	
Ability to be reflective and self-critical	✓	
Flexibility, creativity and the ability to think laterally	✓	

Commitment to high standards and expectations, best value and continuous improvement	✓	
Ability to effectively engage with students, parents, the wider community and other stakeholders	✓	