

**Job Application Pack  
Trust Primary Maths Lead**

**Hours of Work: Permanent, Full Time, All Year Round  
Salary: £49,572 - £58,815, Leadership Scale L3 -L7**

# The Vacancy – a fabulous opportunity to help inspire a passion for maths

**POST TITLE:** Primary Trust Leader Maths

**GRADE:** £49,572 - £53,378 Leadership Scale L3 -L6

**RESPONSIBLE TO:** Headteacher / Director of Primary Education

## JOB PURPOSE

### Join Us as the Primary Trust Leader for Maths!

Are you ready to make a significant impact in primary maths education? As a **valued member of our Primary Team**, you'll lead, inspire, and enhance the learning experience for both students and teachers.

### Your Role:

- **Lead with Purpose:** Collaborate closely with the School and Trust Senior Leadership Teams to drive positive changes in our schools. Your expertise will set the standard for teaching excellence.
- **Shape Learning Experiences:** Oversee the delivery of maths at your school while coordinating maths initiatives across the Trust. Ensure every primary pupil receives high-quality, engaging learning opportunities.
- **Collaborate Effectively:** Work alongside school and Trust leaders to monitor and elevate standards. You'll deliver Continued Professional Learning (CPL) sessions to empower your colleagues and promote best practices.
- **Model Excellence:** Share your teaching strategies and innovative approaches to foster a culture of collaboration and continuous improvement.
- **Drive Improvement:** Actively contribute to our Academy Improvement Plan, implementing effective strategies that enhance the quality of maths education and support student success.

As the **Primary Maths Trust Lead**, you'll play a key role in shaping the educational experiences of young learners within Archway Learning Trust. Your leadership will elevate maths education, ensuring every child has the opportunity to thrive. If you're passionate about making maths relevant and engaging, we invite you to join us in this exciting journey!

## SPECIFIC RESPONSIBILITIES

- **Lead and Inspire:** Support and develop teachers in effectively delivering maths, fostering a collaborative and innovative teaching environment.
- **Curriculum Leadership:** Take charge of all aspects of mathematics, ensuring the academy's approach is research-led and aligns with the latest academic findings and best practices.
- **Day-to-Day Management:** Handle specific administrative tasks related to the organisation and delivery of the maths curriculum.
- **Stay Informed:** Remain up-to-date with sector developments, current research on curriculum development, and cognitive science, integrating findings into practice.
- **Coaching and Guidance:** Coach, guide, and support teachers to promote understanding, ownership, and involvement in the curriculum development process for maths.
- **Collaborate:** Work alongside the Maths leader at Bluecoat Primary Academy (BPA) to enhance their practice and the overall quality of maths education.
- **Quality Assurance:** Oversee effective monitoring of maths teaching, contributing to the improvement of the Quality of Education.
- **Professional Development:** Design and manage a professional development programme that promotes the sharing of good practices and innovations in maths teaching.
- **Share Best Practices:** Identify strengths across schools, lead by example, and share effective strategies to promote high standards in curriculum delivery.
- **Support Early Career Teachers:** Oversee the development of the Early Career Teacher (ECT) and instructional coaching programme, providing necessary guidance in teaching maths.
- **Mentor and Coach:** Work with staff to enhance their teaching performance, ensuring that all teaching across the academy meets high standards.
- **Assessment Development:** Ensure the continuous development of rigorous assessment processes, including statutory assessments, that lead to reliable data and actionable insights for school improvement.

## Applications – the important bit, how and when to apply

For more information about Bluecoat Primary Academy and the vacancy, please visit [www.bluecoatprimaryacademy.co.uk/vacancies](http://www.bluecoatprimaryacademy.co.uk/vacancies). To apply for the role click apply which will take you to the application form for the post. We would encourage you to refer to the job description and person specification, demonstrating your suitability for the role.

**Closing Date: 9am, Friday 11<sup>th</sup> October 2024**

**Interview Date: W/C, Thursday 17<sup>th</sup> October 2024**

If you have any queries, wish to discuss the role informally or undertake a visit to the Primary Academy, please do not hesitate to contact us via email [recruitmentpri@archwaytrust.co.uk](mailto:recruitmentpri@archwaytrust.co.uk) or telephone 0115 9007200.

Due to the number of applications we receive, it is with regret that we cannot respond to every application, if you do not hear from us within two weeks of the closing date, please assume that on this occasion your application has unfortunately not been successful.

### Eager to read more? more detail below:

#### PERSON SPECIFICATION – Primary Trust Leader Maths

	ESSENTIAL	DESIRABLE
<b>EDUCATION &amp; TRAINING</b>		
Able to communicate clearly and follow instructions.	*	
Take responsibility for own professional development and be willing to partake in further in-service or external staff development and training.	*	
<b>EXPERIENCE</b>		
Previous experience of working within an educational setting		*
<b>PROFESSIONAL SKILLS</b>		
Ability to work flexibly in a team situation whilst being able to prioritise, show initiative and work independently, ensuring key routine tasks are achieved within deadlines	*	
Excellent organisational and communication skills with a willingness to respond positively to changing circumstances	*	
<b>PERSONAL QUALITIES</b>		
Confidence and independence to work using own initiative	*	
Assertive, enthusiastic, motivated and committed	*	
Ability to work as part of a team understanding Trust and Academy roles and responsibilities and your own position within these.	*	
Good time management skills	*	
Builds and maintains effective relationships with colleagues and stakeholders in a fair and equitable manner	*	

Commitment to Equal Opportunities	*	
Willingness to work within the Christian framework of the Academy	*	
Tact, sensitivity, integrity, good judgement, and a sense of humour.	*	
Suitability to work with children. Enhanced DBS check to be undertaken on appointment	*	

## STAFF CONDUCT

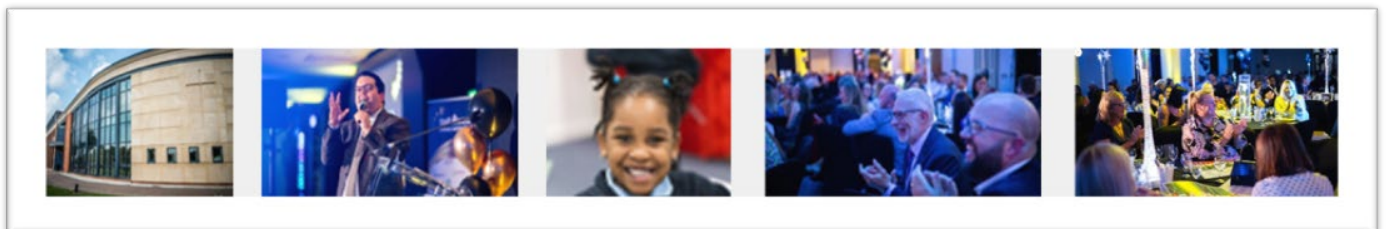
- All employees are expected to familiarise themselves and follow the Trust vision and ethos during their working lives with Archway Learning Trust.
- We are professional people and expect professional conduct (behaviour and language) based on mutual respect, good manners, politeness and common courtesies for all members of our community. We expect that at all times employees behave in a manner that role models positive behaviours for our students to follow.
- Physical violence, verbal abuse and swearing are unacceptable and not tolerated.
- Employees are expected to maintain a professional relationship with students.
- Staff will be fully supported by the Trust at all times in carrying out the behaviour policy.

## DRESS CODE

- The Trust expect staff to wear professional business dress mirroring our high expectations of our student dress code.
- Some functions within the Trust are required to wear uniform that will be supplied by the Trust.
- When working in the kitchens or any food outlet at the Trust, staff are expected to wear full protective clothing at all times.

## GENERAL RESPONSIBILITIES

1. Support the overall Christian ethos of the Trust.
2. Be aware of and comply with Trust policies and procedures including but not exhaustive of:
  - Acceptable Use of IT Policy
  - Code of Conduct
  - Extremism & Radicalisation Policy
  - Health, Safety and Security Policy & Guidance
  - Keeping Children Safe in Education (Part 1) Guidance
  - Safeguarding Policy and Training Slides
  - Whistleblowing Policy
  - IT Pack including Acceptable Use Statement
  - Health, Wellbeing and Benefits Policy
  - Finance Policy
3. Be aware of and support difference and ensure equal opportunities for all.
4. Contribute to the overall aims of the Trust and Academy Improvement Plans
5. To develop and implement own professional development and skills
6. To behave in a manner that is professional, friendly, fair with students and colleagues demonstrating and role modelling politeness and respectfulness
7. To demonstrate an excellent record of attendance and punctuality.
8. Work cooperatively as part of the Trust wide staff team
9. Undertaking any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined.



## Welcome from the CEO



Archway Learning Trust is a vibrant learning community where students are cared for, receive a high quality education and experience every opportunity to be successful.

School years are amongst the most important in our lives, helping us to develop the knowledge, skills and characteristics we need to succeed. At Archway Learning Trust, we are committed to giving every child the very best start that we can. We offer outstanding teaching and learning and exceptional personal support in an inclusive, faith based environment. I became a teacher because I believe in equal opportunities for everyone.

I also believe that every child has the right to an excellent education. Learning is at the heart of any good society and the opportunity to learn from teachers who are committed, enthusiastic and innovative is a right that all children should have.

Our mission is to help children to understand and believe in themselves, respect and care for others and to develop a wide understanding of faith, the world around them and their place within it. The determination of our youngsters to succeed, and the passion of our teachers to make a difference, makes me proud to be Chief Executive Officer of this diverse and dynamic family of academies.

## Welcome from the Executive Head Teacher

I have been a Head Teacher within Archway Learning Trust for eight years. Throughout my teaching career I have always had a passion for nurturing the academic, social, and emotional growth of every student. Throughout my leadership roles I have learned how rewarding it can be to lead with and through others. It is a true privilege to coach and develop other staff in order to build a school with a strong, shared vision that can open up a wealth of opportunities that enable adults and pupils alike to flourish.



I lead with vision, empathy and effectiveness founded on the principles of collaboration, inclusivity, and continuous improvement. I believe in fostering a culture of excellence where every member of the school community feels valued, supported, and empowered to reach their full potential. Through open communication, teamwork, strategic planning, and a drive for excellence, I strive to create an environment where staff and pupils are empowered to take a lead in their own development.

Being an Executive Head Teacher of two diverse primary academies is an exciting opportunity. I look forward to working in partnership with the leaders to build on the strengths already in place at each of the academies to ensure that the pupils we serve (who often come from deprived backgrounds) have a school to attend that keeps them safe; loves them unconditionally; nurtures their talents; inspires them to achieve; provides them with rich opportunities for development, learning and fun; and offers them progressive knowledge that will enable them to succeed in the future.

## About the Trust

Archway Learning Trust, previously Bluecoat Academies Trust was formed in April 2014 as a result of the very long and successful history of Bluecoat Academy.

The Trust comprises of Bluecoat Aspley Academy, Bluecoat Sixth Form, Bluecoat Wollaton Academy, Bluecoat Beechdale Academy, Bluecoat Primary Academy, Bluecoat Bentinck Primary Academy, The Nottingham Emmanuel School and Sixth Form, The Long Eaton School, Lees Brook Academy, Alvaston Moor Academy, Bluecoat Trent Academy and the Bluecoat SCITT Alliance (School Centred Initial Teacher Training).

Our aim as a Trust is to shine a spotlight nationally and internationally on our inclusive ethos so that more schools and academies can be encouraged to take up our approach to inclusive, enriching, knowledge based teaching, preparing young people for lifelong learning based firmly on our Christian principles.

The growth of the Trust is a truly exciting time for prospective candidates who are looking to further their careers in a dynamic learning community that has opportunity at every point to share and learn from each other in order to become the best that we can be.

We are proud of our diverse student population and passionate to create a staff team reflective of this diversity. We actively welcome applications from all backgrounds and you can be assured of a warm welcome at Archway.

## Our Primary Academies

### Bluecoat Primary Academy

Bluecoat Primary Academy opened in January 2015. The primary school is located near our Bluecoat Beechdale Academy in a brand new state of the art building on Harvey Road and is home to 420 primary aged children, 26 Nursery pupils and a small focus provision for children with ASD. Like Bluecoat Aspley and Bluecoat Wollaton Academy is both distinctively Christian and inclusive.



**Bluecoat Primary**  
believe in yourself, in others, in God

### Bluecoat Bentinck Primary Academy

Bluecoat Bentinck Primary Academy officially joined of Archway Learning Trust in September 2023, becoming our second primary academy. The school has a proud and rich history of serving the children and community of Nottingham since 1880; we are delighted to be part of its next chapter! Bluecoat Bentinck is a popular, diverse and multi-cultural Academy in the heart of Nottingham City. The Academy's vision of 'Together We Make a Difference' underpins our commitment to work together to achieve our common purpose of transforming lives of the children we serve. Staff at Bentinck are committed to supporting and teaching the diverse cohort of learners, creating the conditions to enable all children to thrive in their education. Bentinck is a happy, calm and welcoming place to be where children are kind, respectful and are proud to represent Bluecoat Bentinck.



**Bluecoat Bentinck**  
Primary Academy

## Safeguarding Children and Young People

Archway Learning Trust is committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are therefore expected to behave in such a way that supports this commitment. Appointment to this post will be subject to the following satisfactory pre-employment checks:

- Health
- Identity
- Relevant work qualifications
- Right to work in the UK
- Barred List Check (previously List 99)
- Disclosure & Barring Service Check (for all staff and volunteers)
- References
- Childcare Disqualification Declaration Check (relevant Primary School posts only)
- Online Searches