

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT 1974

If you have any convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020), then the details of these must be disclosed if you are invited for interview. Guidance about whether a conviction or caution should be disclosed can be found on the [Ministry of Justice website](#).

If successful, you will also be required to apply for a DBS Check. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

PERSON SPECIFICATION – HIGHER LEVEL TEACHING ASSISTANT AAAD5023 - GRADE: 7

	Essential	Desirable	How Identified
Qualifications	HLTA qualification C or above GCSE qualification in English and Maths		Application Form Certificates
Experience	Experience of supporting whole school initiatives Experience of pastoral support for pupils Experience of working in the primary phase Knowledge of the National Curriculum or Early Years Foundation Stage Experience of working with and planning differentiated learning needs for all groups within the class Experience of covering PPA and “first day absence”		Application Form Letter of Application Interview
Skills and Aptitudes	Committed to providing the highest standards for children Ability to be a team player Ability to develop positive relationships with children, colleagues, parents and stakeholders Demonstrate consistent and effective behaviour management strategies Skilled preparation Ability to follow instruction and also be able to work on own initiative Ability to plan, assess, mark and feedback effectively Ability to work collaboratively with colleagues Highly competent computer literacy skills including Word/accessing programs/ use of interactive whiteboard		Interview Letter of Application References Task Portfolio Evidence
Other Requirements	Flexibility Reliability Ability to follow school policies and procedures Willingness to attend/learn from induction/in school training and staff development/INSET. Excellent sense of humour Willingness to take on other additional roles in school		Letter of Application Interview

Cheshire East Council is committed to supporting people with disabilities and will make reasonable adjustments to these requirements where this enables a disabled person to do the job effectively.