



THE HEATH SCHOOL

Vice Principal – Quality of Education

February 2023

Leadership Scale L20 - L24

Responsible to: The Head of School

Job Description

Key Responsibilities:

To be accountable to the Head of School for:

- The Quality of Education across the school, progress and outcomes for all students through robust monitoring, evaluating and reporting of these to the Head of School, Executive Principal and MAT Leadership.
- The whole school curriculum model, assessment, CPD and quality assurance systems.
- The effective implementation and embedding of the agreed vision, principles and policies for The Quality of Education.

The Vice Principal will:

- Lead and manage the school in the absence of the Head of School
- Work in collaboration with the Head of School and Vice Principal for Behaviour and Attitudes to ensure the vision for our students to Know more, Do more, Be more is embedded across all aspects of the school to The Heath Standard
- Line management of the Assistant Head for Curriculum and Assessment
- Line management of the Assistant Head for Teaching and Learning
- Line management of the Assistant Head for ITT and Intervention
- Leadership of Curriculum – Intent, Implementation, Impact
- Secure high quality aspirations, confidence, learning and progress for all students
- Drive and inspire a passion for learning in every member of the school community
- Coach, mentor and motivate staff to build a culture of personal responsibility, high levels of commitment, standards and drive for success
- Provide a model of outstanding practice to all teaching and support staff
- Work in collaboration with the Head of School and Vice Principal of Behaviour and Attitudes to develop, implement and evaluate plans to secure incremental school and subject specific improvement
- Ensure consistent application of the appraisal and quality assurance policy and system to continued professional development for all staff
- Liaise with Quality of Education leads within the MAT to support and enhance the effectiveness of systems and teaching staff

Job Description

- Ensure the effective recruitment and selection of staff in line with trust policy and agreement with the Head of School
- Keep informed of developments within the National Curriculum and other relevant curriculum development sources, to ensure that the curriculum is knowledge rich, with the appropriate width and breadth and provides opportunities for students to increase their wider cultural capital. It inspires students and develops the whole person
- Support the Head of School in the leadership of the senior leadership team
- Lead the team of assistant heads responsible for the Quality of Education
- Ensure that all aspects of work for all staff maximises effectiveness whilst ensuring workload is efficient as possible
- Seek to improve the Quality of Education through innovation and the promotion of a positive ethos
- Ensure that all teaching meets The Heath Standard resulting in all students making optimal progress, implementing systems which are inclusive and remove barriers to learning
- Ensure that use of data is cultured and robust, providing accurate assessment as to the progress of each student and drives targeted and appropriate intervention
- Promote, embed, secure and monitor all agreed Trust and school policies

The Heath School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The successful candidate will be expected to undertake any other duties and responsibilities as may be assigned from time to time, which are commensurate to the grade of the job.

This job description is not intended to be either prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility.