

VICE PRINCIPAL – Provision and Achievement

Ninestiles, An Academy

Post title:	Vice Principal – Standards (Quality of Education-Curriculum and Outcomes)
Reporting to:	Principal
Grade:	L22-26
Status	Permanent
Line managing	Assistant Principal – Teaching and Learning Assistant Principal – Assessment and Data Assistant Principal – KS3/4 as directed Summit Lead Practitioners Subject Leaders as directed by the Principal

SUMMIT LEARNING TRUST Mission Statement

Strength through Diversity
Ambition through Challenge
Excellence through Curiosity

General expectations of the Senior Leadership Group (SLG):

The expectations of members of the SLG are: -

- To have a high profile around school, before during and after the school day to ensure that our environment allows for outstanding teaching and learning.
- To be seen as an excellent role model for all staff, demonstrating high expectations at all times (not just those who you line manage or for whom you are responsible)
- To be ready to support staff, students, parents and carers at all times
- To be reliable, approachable and discreet
- To be a team leader and a team player
- To be flexible and adaptable
- To provide appropriate professional challenges to each other

Main Role:

- To undertake the full range of duties and responsibilities as required by the Principal as set out in:
 - The School Teachers' Pay and Conditions of Service and the school Appraisal Policy
 - The appropriate standards as set out by the NCTL
 - Any other duties commensurate to the post title which the Principal may deem to be appropriate.
- To promote the educational success and outstanding outcomes of all our students through strong curriculum leadership
- To initially have responsibility for the development and impact of the following areas of the school:

Achievement

- To raise achievement for all student groups
- Data reporting for internal and external purposes and data analysis for identification of strengths and weaknesses
- On-going evaluation of the attainment and progress of all students and groups of students against national norms
- Staff performance, appraisal and CPD
- The development of appropriate actions and interventions to ensure that no groups of students or subjects underachieve against national norms or within the school context
- Whole-school monitoring and evaluation schedules and the quality assurance of monitoring and evaluation processes
- To ensure a system of appropriate rigour, consistency and accountability with leadership of subject leads/Achievement Leaders through Academic Board/Achievement Board and appropriate line managers including other members of SLG.

Provision

- Effectively implement the Ninestiles, an Academy teaching and learning policy
- The KS3 and KS4 curriculums and the impact of national changes on their validity and relevance
- The quality of provision in curriculum areas and its relevance to student abilities, future pathways and aspirations
- The quality of teaching and learning and the promotion of a thirst for knowledge
- Cross-curricular RWCM and EAL provision
- A whole-school ethos on the groupings of students to maximise outcomes
- Development and implementation of an assessment, recording and reporting framework against challenging targets
- Timetabling and rooming to ensure the best experience for students
- The management of staff cover to ensure quality of provision
- The operational organisation of external and internal examinations and exam result days and the analysis of outcomes
- Recruitment and induction of staff to ensure high quality provision for students
- To line-manage effectively the Assistant Principals and senior support staff aligned to the role

Working with staff & other adults

- Attend meetings as requested.
- Establish clear and constructive working relationships with other staff in the team.
- Establish good working relationships and practices, focused on maximising progress, with allocated teaching assistants.
- Establish a partnership with parents to involve them in their child's learning of the subject, as well as providing information about curriculum, attainment, progress and targets as required.

Notes

- The above responsibilities are in accordance with the requirements of the Education Act 2002 and statutory orders in terms and duties and working time.
- This job description is not a comprehensive definition of the post. It will be reviewed regularly and is subject to modification or amendment at any time after consultation with the post-holder.

Job description issued by the Principal:	
Copy received by:	
Date:	