



# Gearies Primary School

Waremead Road, Gants Hill, Ilford, Essex IG2 6TF.

Tel: 020 8550 1803.

[www.geariesprimaryschool.co.uk](http://www.geariesprimaryschool.co.uk)

[Blog: www.geariesprimaryschool.blogspot.co.uk](http://www.geariesprimaryschool.blogspot.co.uk)

Co-Headteachers: Mrs A Dias and Mr D Lea

**WELFARE ASSISTANT REQUIRED**  
**18.75 hours per week, 9.00 to 12.45pm, Monday to Friday**  
**Actual salary range: £12,314 to £12,490 – LBR2**

Gearies Primary School has just been inspected by Ofsted and is outstanding in all areas. We are a school where pupils and staff thrive. This is because we have a friendly and professional environment where the opinions, ideas and thoughts of all staff are welcomed and valued. We are very conscious of staff well-being and strive to have a happy staff that can inspire our children.

The school is a culturally diverse school providing education to pupils aged 3-11. To continue to develop our excellent offer to children we wish to appoint a Welfare Assistant to join our Welfare team and to provide administrative support. We are looking for someone who enjoys working with children, is friendly, enthusiastic and has lots of patience.

The successful candidate will be required to:

- Administer first aid
- Be flexible in order to meet the needs of school
- Be responsible for the welfare and well-being of the children in the school
- Regularly cater for the personal needs of children including personal care and toileting
- Accompany classes on educational visits
- Keep designated areas clean and tidy eg staff room
- Undertake a range of administrative jobs

We are a well-resourced school and can offer:

- A friendly and supportive environment
- Outstanding colleagues who care about children
- Excellent development opportunities
- Well-behaved pupils
- Term-time only working
- Pension scheme

Application packs should be downloaded directly from this website.

**Closing date:** Friday 10 January 2025, 9am  
**Interview date:** Monday 27 January 2025  
**Start date:** ASAP (subject to satisfactory safeguarding checks)

If you have not heard from us within two weeks of the closing date this means that, unfortunately, your application has not been successful on this occasion.

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. This post will require an enhanced DBS check, however, disclosure of convictions, either by the applicant or as a result of the DBS check, will not necessarily exclude an individual from employment. It is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. References will be taken up prior to interview. We embrace diversity and promote equalities for all.