



## Person Specification: Wellbeing (Trinity Suite)

### Co-Ordinator



	Essential	Desirable	Evidence
<b>Catholic ethos</b>	<ul style="list-style-type: none"> <li>Have knowledge and understanding of Christian faith.</li> <li>Be comfortable working in a Catholic School.</li> <li>Be fully supportive of Catholic faith education.</li> </ul>	<ul style="list-style-type: none"> <li>Be a practising Catholic/Christian.</li> </ul>	References Interview Application
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>Good basic education to GCSE level in literacy and numeracy, or the equivalent (Grade C or 4)</li> <li>Contribute to a range of teaching, learning and pastoral activities.</li> <li>Plan, monitor and assess.</li> <li>Take responsibility, with minimum supervision, for delivering work programmes over an extended period to groups of children with complex needs.</li> <li>Good communication skills in talking to a wide range of people including children, parents and colleagues.</li> <li>Demonstrate good ICT skills.</li> <li>Calm under pressure.</li> <li>Maintains confidentiality.</li> <li>Enthusiastic and be able to support students at all levels.</li> <li>Ability to adapt to a variety of situations.</li> <li>Sense of humour and able to laugh at own mistakes.</li> <li>Dynamic and will take on board new initiatives.</li> <li>Team player. Able to work with colleagues within the school at different levels.</li> <li>Self-starter and will go the extra mile to complete tasks to the highest quality.</li> <li>Strong disciplinarian. Able to ensure the school policies are followed whilst ensuring a caring and supportive manner whilst not losing sight of the bigger picture.</li> </ul>	<ul style="list-style-type: none"> <li>A range of higher qualifications in other A Level/equivalent subjects.</li> <li>Counselling Qualification i.e. ELSA.</li> <li>Good fitness level and positive outlook.</li> <li>Degree in related area i.e. Psychology/Child Development etc.</li> </ul>	References Interview Application
<b>Experience</b>	<ul style="list-style-type: none"> <li>Knowledge and understanding of the needs of young children; child development and the ways in which children learn; the roles played by various adults in a child's education; behaviour management strategies.</li> <li>Have awareness of policies and procedures relating to child protection, health and safety, equal opportunities, confidentiality and safeguarding.</li> </ul>	<ul style="list-style-type: none"> <li>Experience working with children with specific social and emotional needs.</li> <li>Willingness to participate in INSET days and attend courses for their own professional development.</li> <li>Have the ability to work effectively and network with a wide variety of support services.</li> <li>Knowledge of issues related to disadvantaged sections of the community.</li> <li>Knowledge of working with VI students.</li> </ul>	References Interview Application

I can do all things with the help of God who strengthens me  
Philippians (4:13)

