



# Elveden Church of England Primary Academy

London Road, Elveden

Suffolk, IP24 3TN

Tel: 01842 890258

E mail: [office@elvedenacademy.co.uk](mailto:office@elvedenacademy.co.uk)

Executive Headteacher: Mrs L Rourke

Head of School: Mrs Z Maguire

## After School Club Supervisor

£12.85 per hour (Grade 2, point 3 SCC paycales) This will increase with the Support Staff pay review

Monday to Friday 3.45pm-5.30pm 34 weeks and 4 days per year (term time only-please note our term times are shorter-see our website for details)

Fixed Term Contract - 1 year initially

**Start date: Monday 11th May 2026**

We have an exciting opportunity for a Wrap Around Care Supervisor to join our hugely successful team. Your role is to assist in the provision of a calm and welcoming experience for the children of Elveden C of E primary Academy at the end of the school day.

The role will include making afternoon snacks for children, providing activities and supporting any reading/ home learning, during quieter periods the role will include some cleaning and prepping. The successful candidate would benefit from experience of working with primary aged children, ideally in wrap around care, but this is not essential.

In return, Elveden Academy will offer wonderful children with good behaviour, full support and training will be provided in setting up this provision.

For full details of the role, please see the attached job description and person specification.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. It is also subject to a satisfactory Enhanced Disclosure and Barring Service (DBS) check and children's barred list check.

Please contact Head of School, Zoe Maguire/ [office@elvedenacademy.co.uk](mailto:office@elvedenacademy.co.uk), to arrange an informal chat. Visits to the school are warmly welcomed.

Our application pack can be found on our website.

Please complete and return to [office@elvedenacademy.co.uk](mailto:office@elvedenacademy.co.uk)

**Closing date : Tuesday 5th May 2026**

**Interview date: Thursday 7th May 2026**

We reserve the right to appoint prior to this date for the right candidate, so please apply early to avoid disappointment.

Company Number: 08327233

