

**SIMMONDLEY PRIMARY SCHOOL**

**Class Teacher Job Description**

**Purpose**

To carry out the duties of the Teacher in accordance with the Teachers Pay and Conditions Document and other relevant statutory provisions.

**The key functions of the role are**

* To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the Primary Framework requirements, National Curriculum and in line with the curriculum policies of the school.
* To facilitate, support and monitor the overall progress and development of a designated group of pupils.
* To foster a positive learning environment and educational experience which provides students with the opportunity to fulfil their individual potential.
* To share in the development of the school curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review.
* To support and contribute to the school’s responsibility for safeguarding children.

**Reporting To**

The post holder reports to the Headteacher.

**Responsible For**

* Co-operation and liaison with Teachers and other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from the LA support services, health professionals and social workers).
* Directing and supervising the work of Teaching Assistants.

**Generic Responsibilities**

* To teach pupils in the assigned groups according to their educational needs, including the setting and marking of work to be carried out.
* To assess, record and report on the attendance, progress, development and attainment of assigned pupils and keep such records as are required by the school’s systems.
* To ensure a high quality learning experience for pupils, which meets internal and external quality standards.
* To use a variety of a delivery methods appropriate to students’ learning styles and the varying demands of the curriculum.
* To provide a positive, and conducive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships.
* To set high expectations for pupils’ behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the school’s behaviour policy.

**General expectations**

* To support and adhere to the school’s quality assurance procedures ensuring continuity for pupils.
* To communicate effectively with parents of pupils and with persons or bodies outside the school who are concerned with the welfare of students, after consultation with appropriate staff.
* To contribute to the personal, social, health, citizenship and enterprise education of pupils according to school policy.
* To work as a member of a designated team and contribute positively to effective working relationships within the school.
* To actively engage in appraisal process
* To contribute to the formulation and implementation of the School Improvement Plan and associated action plans, as appropriate.
* Subject Leadership/Co-ordination across the whole school if completed the ECT program.

**Other duties**

* To play a full part in the life of the school community, and support its ethos.
* To follow and actively promote the school’s policies.
* To comply with health and safety policy and undertake risk assessments as appropriate.
* To actively pursue own personal and professional development.
* To take on any additional responsibilities that the Headteacher may reasonably ask.

This job description will be reviewed annually in the Autumn 1 term, through

Appraisal process planning meeting. It may be amended at any time after

full consultation with the post holder.