

# Harvington CE First & Nursery School



## Job Description for Class Teacher

### Rationale

Our school believes that the teacher's role is fundamental in raising and developing standards of excellence. This role is held in the highest esteem and its practitioners highly valued and appreciated.

Our school will be judged by how effectively its teachers teach and its pupils learn. It is therefore most important that parents and pupils are always assured of the continuing desire for excellence.

Class teachers must adhere to the school's ethos, which demands a positive, caring environment where children are valued, and high standards of behaviour are expected. Individual teachers must use a variety of teaching strategies in order to ensure that all pupils are encouraged to flourish.

All teachers will work as part of a team receiving support, guidance and encouragement from others. Therefore it is incumbent on them to attend and contribute to such discussions and meetings as may be necessary.

### Specific Responsibilities

1. To plan and prepare appropriate activities utilising fully the indoor and outdoor facilities.
2. To ensure lessons and activities adhere to agreed policies, and current national procedures
3. To work collaboratively with others in building an effective team
4. To work with parents as partners and lead meetings to discuss progress.
5. To ensure that all safeguarding procedures are met.
6. To ensure the safety of children with due regard to the school Health and Safety Policy both inside and outside the classroom.
7. To report any damage, breakage or hazards to the health and safety officer.
8. To monitor, evaluate and assess children's work in line with agreed assessment policy, ensuring that pupils and parents are aware of strengths and weaknesses.
9. To ensure that records are accurately kept, reports written to highlight strengths, whilst stating areas for improvement.
10. To provide an attractive, lively, tidy well planned classroom environment conducive to learning.
11. To ensure that children behave in a manner conducive to learning and personal development, seeking advice when this is not the case.
12. To ensure that all children with special needs receive an appropriate curriculum and be instrumental in organising and working alongside necessary intervention.
13. To be punctual and undertake such duties and cover as are deemed necessary always providing a good role model.
14. To be aware of and implement all school policies.
15. To work effectively with the Subject and Key Stage Co-ordinator in both development and planning of activities for the children, assessing their needs and achievements and working collaboratively on future developments.

### Conclusion

These responsibilities are subject to regular review and may be amended or revised following appropriate consultation.