



## JOB DESCRIPTION

### FOR TEACHERS OTHER THAN HEADTEACHERS

**SCHOOL:** Abbey Academies Trust

**NAME OF POSTHOLDER:**

*Job title:* Teacher

*Pay Scale:*

*Post(s) Responsible to:* Executive Headteacher/Chief Executive Officer/Headteacher/Head of School

*Date of issue* September 2025

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### CORE REQUIREMENTS OF THE POST:

- As a Teacher you shall carry out the professional duties of a school teacher as circumstances may reasonably require as provided for under the relevant sections of the School Teachers' Pay and Conditions Document.
- Should circumstances arise which require this job description to be reviewed and amended, any changes will be discussed with you in the first instance. Should a disagreement arise, you will be afforded the opportunity of a meeting to resolve the matter with your Executive Head Teacher/Chief Executive Officer/Headteacher/Head of School who may involve officers of the Education Department as appropriate. You may be accompanied at this meeting by a representative of your Trade Union if you so wish.
- In addition to the duties specified within the section "Particular Responsibilities", you may be asked to undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific cases. This job description does not form part of the Contract of Employment.
- You are required to carry out your duties in line with the stated ethos and principles of the school and in line with your responsibility for promoting and safe guarding the welfare of children and young persons for whom you are responsible or come into contact with.

*For Teachers other than Deputy/Assistant Head, Advanced Skills Teachers only:-*

- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on any or all of them. Your Executive Head Teacher/Chief Executive Officer/Headteacher/Head of School is responsible for maintaining a time budget on which you have been/will be consulted. You will be granted access to this at any reasonable time by arrangement with your Executive Head Teacher/Chief Executive Officer/Headteacher/Head of School.

## PARTICULAR RESPONSIBILITIES:

i) The post requires you to:-

- teach pupils within the age range 3-11 in accordance with the professional duties of a teacher.
- take an equitable share of whole school curriculum care and management responsibilities.
- carry out your duties in line with the key tasks and management procedures of the school.

li ***(Where applicable i.e. for teachers undertaking additional leadership / teaching and learning responsibilities)***

*The following duties and responsibilities are required of you over and above those common to the majority of teachers in the school namely:-*

*Leading and managing staff*

*Leading, managing and developing teaching and / or pupil development*

*Strategic management and development*

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Issued by:

*M. Shears.*

Mrs Megan Shears  
Interim Chief Executive Officer

Received by:

Post Holder