# King’s Ford Infant School & Nursery

Job description: Classroom Teacher

King’s Ford Infant School & Nursery is committed to creating a diverse workforce. We’ll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

# Job details Main purpose

The teacher will:

* Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
* Meet the expectations set out in the Teachers’ Standards

# Duties and responsibilities

## Teaching

 Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work

 Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment

 Adapt teaching to respond to the strengths and needs of pupils

 Set high expectations which inspire, motivate and challenge pupils  Promote good progress and outcomes by pupils

 Demonstrate good subject and curriculum knowledge

 Participate in arrangements for preparing pupils for external tests

## Whole-school organisation, strategy and development

 Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, so as to support the school’s values and vision

 Make a positive contribution to the wider life and ethos of the school

 Work with others on curriculum and pupil development to secure co-ordinated outcomes  Provide cover, in the unforeseen circumstance that another teacher is unable to teach

## Health, safety and discipline

 Promote the safety and wellbeing of pupils

 Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

## Professional development

 Take part in the school’s appraisal procedures

 Take part in further training and development in order to improve own teaching

 Where appropriate, take part in the appraisal and professional development of others

## Communication

 Communicate effectively with pupils, parents and carers

## Working with colleagues and other relevant professionals

 Collaborate and work with colleagues and other relevant professionals within and beyond the school  Develop effective professional relationships with colleagues

## Personal and professional conduct

 Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school

 Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

 Understand and act within the statutory frameworks setting out their professional duties and responsibilities

## Management of staff and resources

 Direct and supervise support staff assigned to them, and where appropriate, other teachers

 Contribute to the recruitment and professional development of other teachers and support staff  Deploy resources delegated to them

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

**Person specification**

|  |  |
| --- | --- |
| CRITERIA | QUALITIES |
| **Qualifications and experience** | * Qualified teacher status
* Degree
* Primary teaching experience [
 |
| **Skills and knowledge** | * Knowledge of the National Curriculum
* Knowledge of effective teaching and learning strategies
* A good understanding of how children learn
* Ability to adapt teaching to meet pupils’ needs
* Ability to build effective working relationships with pupils
* Knowledge of guidance and requirements around safeguarding children
* Knowledge of effective behaviour management strategies
* Good ICT skills, particularly using ICT to support learning
 |
| **Personal qualities** | * A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school
* High expectations for children’s attainment and progress
* Ability to work under pressure and prioritise effectively
* Commitment to maintaining confidentiality at all times
* Commitment to safeguarding and equality
 |