



Crossacres Primary Academy

Job Description – Year One

All Teachers are subject to the conditions of employment set out annually in the School Teacher's Pay and Conditions document. These details, the professional and particular duties required of teachers, together with requirements for management time, working time and guaranteed planning and preparation time. The school complies with these requirements in order to make reasonable demands of teachers.

Additionally, STPCD requires all teachers to be involved in:

- Advising and co-operating with the head teacher and other teachers on the preparation and development of courses of study, teaching programmes, methods of teaching and assessment and pastoral arrangements
- Taking any such part as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school
- Co-ordinating or managing the work of other staff

Main Scale teachers will be asked to maintain an overview of teaching, standards and ongoing improvement in specified subject(s) or areas.

Over time, this might include:

- Reviewing and developing curriculum policy in the subject(s)
- Monitoring and evaluating the quality of planning in the subject(s) by other teachers
- Observing teaching in the subject(s) in order to evaluate strengths and areas for further development or the impact of school improvement work
- Evaluating relevant assessment information for individuals, groups or cohorts
- Suggesting issues in the subject(s) for further development
- Reviewing and co-ordinating the usage of resources in the subject(s)
- Providing advice and supporting new staff in the subject(s)
- Reporting on progress, achievement and standards in the subject(s) to staff, governors or parents.
- Arranging and promoting relevant subject activities to promote pupils' enthusiasm and interest

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Person Specification

Post: **Class Teacher** (Year One)

Listed below are the minimum requirements which are considered necessary for the post.

Qualifications/Experience :	
To be a qualified teacher	
To have recent, relevant teaching experience in Key Stage 1	
To demonstrate evidence of personal professional development through recent training	
To have been involved in whole staff training	
To use relevant classroom management strategies to ensure a purposeful environment for teaching and learning to take place	
To monitor and assess pupils' work and keep records of pupil progress. To report achievement in line with school policy and statutory requirements	
Abilities :	
To identify, plan, organise and prioritise	
Have the ability to work in a team	
To communicate clearly and effectively.	
Have the ability to teach effectively using a variety of teaching and learning styles	
To meet deadlines	
To possess/develop ICT skills	
To lead INSET/ staff meetings	
Special Knowledge :	
To have knowledge of recent curriculum and assessment developments in Key Stage 1 and Phonics.	
To lead a curricular area	
To demonstrate an understanding of the learning processes and needs of young children and how to meet them	
Commitment to :	
The Governing Body's Single Equality Policy	
Continuing and further developing a parental partnership	
Continuing to develop the school as part of the community	
Strengthening the partnership with the Governors in the management of the school.	