

## **Job Description**

**Job title:** KS1 Teacher

**Salary:** Teachers Pay and Conditions

**Hours:** 1:0 FTE

**Contract type:** Fixed term initially for one term

**Reporting to:** Headteacher



## **Main purpose**

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

## **Duties and responsibilities**

### **Teaching**

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

**Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

**Communication**

- Communicate effectively with pupils, parents and carers

**Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

**Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the school ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

**Management of staff and resources**

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

**Notes:** This job description may be amended at any time in consultation with the postholder. The job description is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

## Person Specification

		<u>Desirable/ Essential</u>
<b>Attributes</b>	Experience of teaching in primary schools in key stage 1	<b>Essential</b>
	Able to evidence excellent pupil progress	<b>Essential</b>
	Experience of working positively and closely with staff, parents and guardians	<b>Essential</b>
	Effective experience in creating a positive climate and environment to secure accelerated learning	<b>Essential</b>
	Recent OFSTED/experience	<b>Desirable</b>
<b>Education and Training</b>	QTS	<b>Essential</b>
	Thorough knowledge of teaching, learning and curriculum in primary schools	<b>Essential</b>
	Commitment to continued professional development	<b>Essential</b>
	Evidence of recent & relevant training	<b>Essential</b>
	Safeguarding Awareness	<b>Essential</b>
<b>Professional Knowledge and Skills</b>	An excellent classroom practitioner	<b>Essential</b>
	Effective use of assessment data to plan sequence of learning that secures accelerated progress	<b>Essential</b>
	Work effectively as part of a team, relating well to colleagues, pupils and parents	<b>Essential</b>
	Excellent use of technology to support learning	<b>Essential</b>
	High expectations of all pupils	<b>Essential</b>
	Detailed knowledge of the National Curriculum and its planning and delivery	<b>Essential</b>

Implications of the Code of Practice for Special Educational Needs for teaching and learning	<b>Essential</b>
Evidence of ability to maintain high standards of behaviour and develop attitudes of care, control and cooperation	<b>Essential</b>
Experience of curriculum planning as part of a team	<b>Essential</b>
Ability to self-motivate and work with support staff	<b>Essential</b>
High level of oral and written communication skills and ability to communicate with a wide range of audiences	<b>Essential</b>
Able to offer subject expertise	<b>Desirable</b>
High level of organisational and planning skills	<b>Essential</b>
Ability to use initiative, solve problems, make decisions and motivate others	<b>Essential</b>
Ability to relate to and empathise with pupils and to build trusting relationships with them	<b>Essential</b>

**Any additional factors**

A commitment to abide by and promote equal opportunities, Health and Safety and Child Protection Policies including Keeping Children Safe in Education (2019)	<b>Essential</b>
Commitment to an involvement in extra-curricular activities	<b>Essential</b>

**We are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

**This post is exempt from the Rehabilitation of Offenders Act 1974 and the appointment is subject to a satisfactory enhanced level disclosure and S128 clearance from the Disclosure & Barring Service (DBS).**