

**Job Description**

|  |  |
| --- | --- |
| **Name** |  |
| **Role** | Year 2 Class Teacher |
| **Additional Role(s)** | - |
| **Scale & Range** | Teacher - main scale |
| **Reports to** | Headteacher |
| **Job Purpose** | To take responsibility for class teaching to improve outcomes for pupils. To work within the context of legal requirements set out by Teachers’ Pay and Conditions. |
| **Accountabilities**  **Strategic Direction and Development**  To contribute to the discussion of the school’s aims and policies and participate in the implementation of policies, plans, targets and practices.   * Take responsibility for implementing school policies and practices; * Plan and assess pupil’s learning using knowledge of school policies, schemes of work and National Curriculum requirements for the relevant curriculum areas.   **Teaching and Learning**  To secure and sustain effective teaching of the relevant subjects for individuals, groups and classes. Develop the quality of teaching, assess the standards of pupil’s achievements and set targets for improvement.   * Use school policy and National Curriculum requirements to set clear targets for improvement of pupils’ achievement and monitor pupils progress towards those targets; * Use appropriate teaching and learning strategies to communicate clear learning objectives and expectations including, where appropriate in relation to: literacy, numeracy and other school targets; * Recognise the level that a pupil is achieving and make accurate assessments, independently, against attainment targets, where applicable, and performance levels associated with other tests or qualifications relevant to the subject(s) or phase(s) taught; * Plan effectively to ensure that pupils have the opportunity to meet their potential, notwithstanding differences of race and gender, and taking account of the needs of pupils who are: underachieving, very able, not yet fluent in English; making use of relevant information and specialist help where available; * Plan effectively, where applicable, to meet the needs of pupils with special educational needs, disabilities and/or vulnerabilities and, in collaboration with the Inclusion Leader, make an appropriate contribution to the preparation, implementation, monitoring and review of Individual Education Plans and provision maps; * Take appropriate account of ethnic and cultural diversity to enrich the curriculum and raise achievement. | |

|  |  |
| --- | --- |
| **Managing and Working with People**  To lead, manage and work collaboratively with pupils and, as appropriate, with other adults and colleagues.   * Secure a good standard of pupil behaviour in the classroom through establishing appropriate rules and high expectations of discipline which pupils respect, acting to pre-empt and deal with inappropriate behaviour in the context of the behaviour policy of the school; * Where applicable, deploy other adults effectively in the classroom, involving them, where appropriate, in the planning and management of pupils’ learning; * Work as a member of a team, planning co-operatively, sharing information, ideas and expertise; * Liaise effectively with pupils’ parents/carers through informative oral and written reports on pupils’ progress and achievements, discussing appropriate targets and encouraging them to support their children’s learning, behaviour and progress; * Take responsibility for own professional development, setting objectives for improvements, and take action to keep up-to-date with research and developments in pedagogy and in the subject(s) taught.   *Deployment of Staff and Resources*   * To develop, monitor and control resources within the teaching area. * Organise and maintain a stimulating working environment appropriate for a range of activities; * Teach pupils to take responsibility for resources and the environment; * Ensure that resources are organised and readily available to promote a purposeful environment for teaching and learning to take place.   *School Ethos & Community*   * To be an active participant in developing the school ethos and sense of community. * Actively contribute to the development and adoption of the school’s ethos, values and development priorities; * Participate in pre/after school clubs, or out-of-school activities as reasonably requested, including assistance at major Parent Teacher Association events, if available; * Perform any other comparable duties to meet the operational needs of the school, as may be reasonably expected, as directed by the Headteacher; * Promote the school positively with all interactions inside and outside of the school. | |
| **Date Issued** | May 2022 |

Merrow CE Infant School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.