

## Weeton St Michael's C of E Primary School

*From Small Beginnings, Great Things Grow.*

### The School's Christian Values

Happiness, Empathy, Achieve, Respect and Trust

#### Job Description - CLASS TEACHER

##### MAIN PURPOSE :

- **To carry out responsibilities to promote and safeguard the welfare of all children according to the school's policy and procedures.**
- To work towards the School Aims and agreed policies, including the latest issue of 'Keeping children safe in education'.
- To show loyalty towards developing and maintaining the ethos of the school and work as a member of a team.
- To carry out the professional duties of a school teacher as described in the appropriate sections of the School Teachers` Pay and Conditions Document and have due regard to Teaching Standards (2012)
- Be responsible for the learning and achievement of all children in the class ensuring equality of opportunity for all.
- Be responsible and accountable for achieving the highest possible standards in work and behaviour.
- Treat all children with dignity, building relationships rooted in mutual respect.
- Work proactively and effectively in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies in the best interests of children.

##### Main duties and activities

- Understand and implement the requirements of the National Curriculum 2014 / EYFS Framework.
- To provide an interesting and effective learning environment for the children.
- To attend appropriate and relevant courses, including staff training, and disseminate knowledge to other staff.
- To involve parents in their children's learning.
- To fulfil a role as subject leader.
- To help foster a joy in learning and life.

##### General duties and activities

- To be responsible for the teaching of any mixed ability class of children within the primary school age range.
- To teach all areas of the curriculum using a child centred approach.
- Produce effective long, medium and short term curriculum plans to carry out classroom teaching.
- To exercise a variety of teaching and classroom management strategies appropriate to different teaching contexts and the changing needs of the children.
- To ensure the effective deployment of Teaching Assistant support in the classroom.
- To encourage a high and consistent standard of children's work.
- Set appropriate and demanding expectations for pupils` learning, motivation and presentation of work making effective provision for all groups of children.
- To undertake continuous assessment and keep full up to date records of children's progress in line with school policy, informing teaching and learning.
- Prepare and deliver Parent Evenings as well as detailed written reports for every pupil.

- To take an active part in the development and implementation of the School Improvement Plan.
- To work as a member of a team, attend and participate in staff meetings.
- To take assemblies in rotation with other teachers.
- To share in all necessary duties.
- To take an active part in school life beyond the classroom.
- To create opportunities to contribute to pupils' personal, spiritual, moral and cultural development.
- To take a full and active part in the school's Performance Management procedures.
- To give children regular feedback in accordance with the school's marking policy.
- To set homework and plan other out of class activities to consolidate and extend the children's knowledge and understanding.

Teachers in a church school

Teachers at Weeton St Michael's must make the education of their pupils their first concern and are accountable for achieving the highest possible standards in work and conduct. They must act with honesty and integrity; have strong subject knowledge; keep their knowledge and skills as teachers up to date and be self-critical; forge positive professional relationships and work with teachers in the best interests of their pupils. In addition to the requirements of a class teacher and any other agreed responsibilities, in the context of the school's Performance Management Policy, the class teacher will:

Work with the Headteacher and colleagues in creating, inspiring and embodying the Christian ethos and culture of this Church school, securing its Mission Statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and students to achieve their highest potential.

- To attend and take part in acts of collective worship in accordance with the school's policy.
- To implement the school policy on Religious Education in accordance with the trust deed.
- To ensure that pupils have a safe and caring environment both in school and on out of school activities.
- To foster good relationships with all members of the school and local community including parents.
- To promote the school and all it stands for on all occasions, in particular, work with stakeholders.
- To celebrate the successes of the school at every opportunity.
- To act as a model of professional conduct and presentation, demonstrating high personal standards of expertise and commitment.
- To carry out instructions in accordance with any directions which may reasonably be given by the Headteacher.

REVIEW:

This Job Description will be reviewed annually.

SIGNED..... DATE.....

SIGNED..... DATE.....