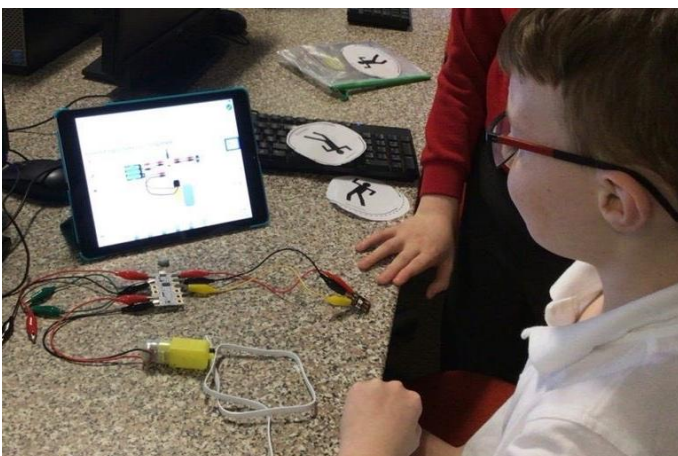


# Year 3 Classroom Teacher (Temporary)

## Candidate Information Pack

**Closing Date: 12.00pm, Friday 26<sup>th</sup> June 2026**



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# Welcome from the CEO

Dear Applicant,

I am immensely proud to be Chief Executive of Spark Education Trust. We are a recently merged Trust comprising 4 secondary and 11 primary schools located across the Tees Valley and we provide opportunities for children and young people to reach their full potential, whatever their starting point. We know that this is best achieved in encouraging environments where mutual and self-respect is promoted. We want to grow confident young people able to work independently and think creatively in a fast-changing world.

We have high expectations for everyone, aspiring to excellence in teaching and achieving impressive standards is all areas of school life. Success beyond the classroom in sport and the arts are features of life across our Trust.

For our staff we provide positive working environments, a commitment to the highest quality professional development, opportunities to collaborate to create excellence and encouragement to forge career success.

Trustees, governors and leaders collaborate closely to ensure excellence in all aspects of Spark Education Trust. Our core values are mutual respect, hearty collaboration and courageous ambition and these drive our work ensuring that Spark schools are wonderful places to work.



Louise Spellman



# Welcome from the Headteacher

Dear Applicant,

I would like to take this opportunity to thank you for your interest in the post of Year 3 Classroom Teacher (Temporary) at Bewley Primary School.

We are seeking to appoint a committed and highly motivated candidate to join the school who has the vision and drive to make significant impact across the school and is committed to making a positive difference to the lives of our children.

Bewley Primary is a family school and is committed to working alongside governors, families and the local community to enable all our children to flourish and to be the very best that they can be.

Our motto of Bright, Proud and Successful is at the heart of all that we do. We offer our pupils the very best start to their education, and we passionately believe that it is every child's right to receive an education that fosters a lifelong love of learning. For more information, please see our website or our very active Facebook feed *Bewley Primary School*.

At Bewley, we offer a happy and supportive environment with a commitment to continued professional development as part of the Spark Academy Learning Trust.

If you are interested in joining our dedicated, hardworking and professional staff and feel that you uphold the same vision and values then we would be delighted to receive an application from you.

Please also find enclosed some further details about our school and the Spark Academy Learning Trust.

The Trust is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. The post is subject to an enhanced DBS check and is exempt from the Rehabilitation of Offender's Act, 1974. We will also carry out an online search on shortlisted candidates to help identify any incidents or issues that might be publicly available online.

Kind regards,

Sheona Clift  
Headteacher

# Year 3 Classroom Teacher (Temporary)

**Job Title:** Year 3 Classroom Teacher (Temporary)

**Location:** Bewley Primary School (Billingham)

**Start Date:** 1<sup>st</sup> September 2026

**Actual Salary:** £32,916 to £51,048 (MPS1 to UPS3)

**Hours of Work:** 1 FTE

**Contract Type:** Temporary until 31<sup>st</sup> August 2027

**Closing Date:** 12.00pm, Friday 26<sup>th</sup> June 2026

**Interviews:** Thursday 2<sup>nd</sup> July 2026

## About the Role

We are seeking to employ an enthusiastic and engaging Classroom Teacher for our Year 3 Class at Bewley Primary School.

Do you...

- Have a passion and belief that all children can achieve whatever their needs, abilities and circumstances?
- Have consistent high- quality teaching skills and excellent subject knowledge to secure rapid pupil progress?
- Have the commitment to work in partnership with all pupils, staff, parents, governors and the wider community?
- Have the willingness to teach across the primary age range?

## About Us

We are a recently merged Trust, Spark Education Trust which currently consists of 11 Primary Schools and 4 Secondary Schools. The Spark Education Trust can offer you a professional challenge and a rewarding opportunity, working with collaborative schools that are passionate about the progress and development of every student.

The successful candidate will:

- Hold high expectations of the children both in terms of achievement and behaviour and be committed to raising standards.
- Be able to work effectively as part of a team and independently using their own initiative.
- Have experience of working across a range of different year groups.
- Believe passionately in creating an outstanding learning environment and opportunities to ensure all children achieve and make the best possible progress.
- Have a talent for bringing learning alive and be successful in securing children's excitement for learning.
- Be able to communicate effectively with children, staff and parents.
- Have a good understanding of the national curriculum framework and adaptation.

## What we have:

- A positive and caring ethos and working atmosphere
- Friendly children, eager to learn and achieve
- An aspirational curriculum for all students
- A committed, enthusiastic and supportive staff team
- Excellent support from the Governing Body, the staff and parents/carers
- Opportunities for career development

For further details on us as an organisation, please click [here](#).

For further information on the school, please click [here](#).

## How to Apply

Please make sure that the application form is completed and returned via email to [bewley@bewleyprimary.org.uk](mailto:bewley@bewleyprimary.org.uk), addressed to Mrs S Clift, Headteacher.

Please note that feedback will only be given to shortlisted candidates, if you do not receive an invite to interview within 30 days of the advert's closing date assume that you have been unsuccessful in your application for this post.

### **Safeguarding Notice**

The Spark Education Trust is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check. The post you are applying for is exempt from the rehabilitation of offender's act 1974. We will also carry out an online search on shortlisted candidates to help identify any incidents or issues that are publicly available online.

Bewley Primary School is committed to safeguarding, for further information on the school's Safeguarding and Child Protection Policy please click [here](#).

# Job Description

**POST TITLE:** Year 3 Classroom Teacher (Temporary)

**GRADE:** MPS1 to UPS3

**REPORTS TO:** Headteacher

## 1. Relationships:

- Liaison with the teaching and non-teaching staff of the school, Governors, Parents, Children, Advisers and other Professionals
- Take responsibility for a class of children determined on an annual basis by the Head teacher and in accordance with the duties listed below
- Work closely and effectively with colleagues in the Senior Leadership Team
- To carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England

## 2. As a Classroom Teacher:

The Classroom Teacher will:

- Teach a class of Year 3 pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs
- Maintain the positive ethos and core values of the school, both inside and outside the classroom
- Promote the schools aims and ethos in the staff code of conduct
- Contribute to constructive team building amongst teaching and non-teaching staff, parents and governors
- Implement agreed school policies and guidelines
- Support initiatives decided by the Head teacher and staff
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks
- Be able to set clear targets, based on prior attainment, for pupils' learning
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils
- Keep appropriate and efficient records, integrating formative and summative assessment into planning
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress
- Report to parents on the development, progress and attainment of pupils
- Promote the school's code of conduct amongst pupils, in accordance with the school's behaviour policy
- Participate in meetings which relate to the school's management, moderation, curriculum, administration or organisation
- Lead and organise a subject area following the subject leader policy, as appropriate
- Communicate and co-operate with specialists from outside agencies
- Lead, organise and direct support staff within the classroom
- Participate in the performance management system for the appraisal of their own performance, or that of other staff
- To ensure communication with parents and updating, if necessary, Twitter
- To ensure completion of mandatory training

## WORKING WITHIN A SCHOOL SETTING

- To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in everyday classroom organisation and practice.
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.

- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training.
- To contribute to the maintenance of a caring and stimulating environment for pupils.
- To make a positive contribution to the wider life and ethos of the school.

### **SCHOOL ORGANISATIONAL OBJECTIVES**

The Post holder will contribute to the school's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed.
- Ensuring compliance with Data Protection legislation.
- At all times operating within the school's Equal Opportunities framework.
- Commitment and contribution to improving standards for pupils and school improvement as a whole.
- Ensuring the safeguarding of all pupils.
- Demonstrating consistently high standards of personal and professional conduct.

### **CONDITIONS OF SERVICE**

- Governed by the National Agreement on Teachers' Pay and Conditions, supplemented by local conditions as agreed by Spark Education Trust.

### **SAFEGUARDING - and Promoting the Welfare of Children and Young People**

- To demonstrate a commitment to safeguarding and promoting the welfare of children and young people, staff and volunteers.
- To demonstrate a thorough understanding of safeguarding and safer recruitment policies and procedures, and their application within an educational setting/environment in accordance with the current DfE statutory guidance for Keeping children safe in education.

### **SPECIAL CONDITIONS OF SERVICE**

- Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended.
- The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to enhanced disclosure and barring service check.

### **EQUAL OPPORTUNITIES**

- The post holder will be expected to carry out all duties in the context of and in compliance with the School's Equal Opportunities Policies.

# Person Specification

Essential	Source of Evidence
<p><b>1. Qualifications and Training</b></p> <ul style="list-style-type: none"> <li>• Qualification Teacher Status (QTS)</li> <li>• DBS clearance</li> <li>• Evidence of continued career development</li> <li>• Evidence of recent safeguarding training</li> </ul>	<p>Application Form Written Reference</p>
<p><b>2. Experience</b></p> <ul style="list-style-type: none"> <li>• Experience of teaching in with evidence of having achieved successful pupil outcomes</li> <li>• Knowledge and understanding of how young children learn</li> <li>• A sound grasp of the concept of inclusive practice</li> <li>• Knowledge of issues relating to equal opportunities; multi-cultural education; personal and social education; special educational needs and how to meet the needs of gifted children</li> <li>• A clear grasp of the curriculum</li> <li>• Knowledge of current educational issues</li> </ul>	<p>Application Form Written Reference Formal Interview</p>
<p><b>3. Professional Knowledge</b></p> <p>A clear and good understanding of current educational issues, theory and practice, with particular regard to:</p> <ul style="list-style-type: none"> <li>• The National Curriculum; Statutory Frameworks relating to designated Key Stages</li> <li>• A subject specialism</li> <li>• Equality and issues relating to pupils' access to teaching</li> <li>• Classroom organisation and class management</li> <li>• British Values</li> </ul>	<p>Letter of Application Formal Interview</p>
<p><b>4. Professional Skills</b></p> <p>The ability to create a safe and rich learning environment involving:</p> <ul style="list-style-type: none"> <li>• Clear ideas for, and demonstrated experience of, classroom organisation, planning and record keeping</li> <li>• A good understanding of child development and the ability to differentiate and select appropriate resources in accordance with pupils' ability</li> <li>• Creating a stimulating and enriching visual environment for the classroom</li> <li>• The ability to work closely with teaching and support staff in developing the school curriculum and the pastoral work of the school</li> <li>• The ability and willingness to work with parents and encourage their active participation in Education</li> </ul>	<p>Letter of Application Formal Interview</p>

# How to Apply

Application forms and further details are available on the Trust's website -

[www.sparkeducationtrust.org.uk](http://www.sparkeducationtrust.org.uk)

Please make sure that the application form is completed and returned via email to [bewley@bewleyprimary.org.uk](mailto:bewley@bewleyprimary.org.uk), addressed to Mrs S Clift, Headteacher.

Applications submitted on anything other than the official application form and applications from agencies will not be accepted.

## Confidential References

Two referees should be nominated, including one from your current/most recent employer - Those from an education setting must provide the Headteacher as one of their references or to be signed and checked by the Headteacher.

## Job Description

Details the main responsibilities for this post and the personal and professional qualities required.

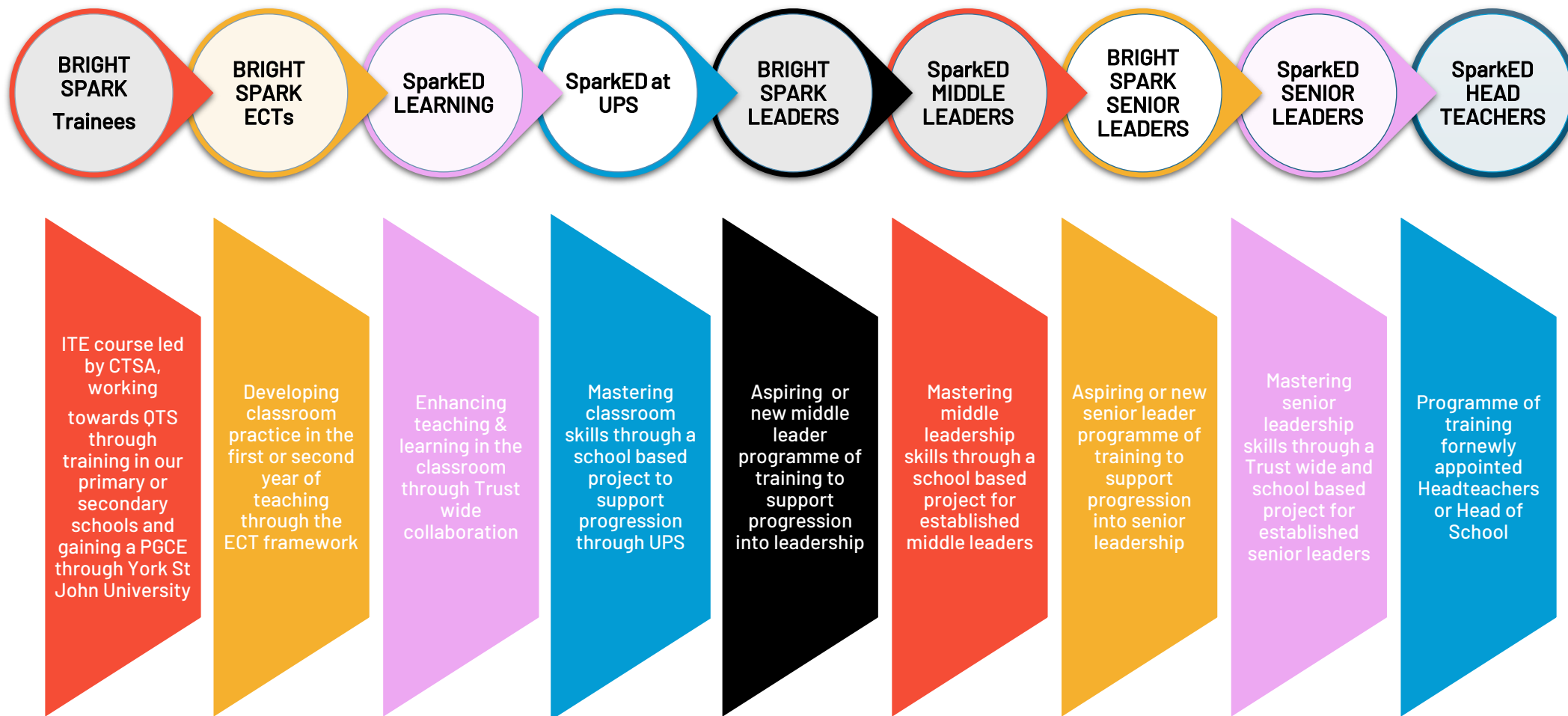
## Person Specification

Sets out the criteria to be used for the shortlisting process.

**Closing date: 12.00pm, Friday 26<sup>th</sup> June 2026**

**Interviews to be held: Thursday 2<sup>nd</sup> July 2026**

# Spark Career Development Programme



Focused collaborative groups operate at all career stages to share best practice, develop Trust wide improvement strategies and offer support to colleagues in our schools.

# Employee Benefits

## Wellbeing

Free and confidential support.

Up to six sessions of structured counselling, if recommended.

## Pensions

All eligible staff automatically join either The Teachers Pension Scheme or the Local Government Pension Scheme upon the start of their employment.

As members of these schemes, employees have access to the full range of membership benefits including a Death in Service payment is included in the Teacher Pension Plan and Local Government Pension Scheme.

## Cycle to work

We also provide a cycle to work scheme, which is a recognised Inland Revenue salary sacrifice scheme through [www.greencommuteinitiative.uk](http://www.greencommuteinitiative.uk) which enables staff to access a new bike and bike equipment.

## Work Life Balance

We provide a generous Annual Leave entitlement for Support Staff of 27 days leave, rising to 32 days leave following 5 years' service, in addition to statutory bank holidays.

As we are supportive of flexible working, we have many staff working on individual working arrangements and we offer many roles working term time only contracts, to assist with individuals work life balance.

## Professional Development

As we believe in supporting and developing our staff, we offer extensive career development opportunities and actively seek to develop and promote staff where possible.