



# YEAR 3 or 4 CLASS TEACHER

## RECRUITMENT PACK



Thank you for your interest in a career with The Futures Trust. We hope that this recruitment pack provides you with all the information you need to start your journey with us.

The Futures Trust is a growing Trust with four primary schools and five secondary schools located in Coventry, Warwickshire and Leicestershire. We have 8,000 pupils in our schools and over 1,000 colleagues work for the Trust supporting our school community.

The Trust is committed to building brighter futures for everyone. This commitment is underpinned by 3 clear values:

### **1. Students first**

Teachers and leaders totally focused upon the educational benefit of our students.

### **2. It's about learning**

Students, teachers and leaders focused upon developing and improving their learning.

### **3. No barriers**

No excuses, only support to ensure student, teachers and leaders maximise their achievement.

It is an exciting time to join the Trust. We offer trust wide career paths and invest in outstanding opportunities for our staff to learn and grow.

If you join The Futures Trust team, you will be part of a professional learning community totally focussed upon learning and dedicated to ensuring learners achieve their potential and build their own bright future. We look forward to hearing from you.





Keresley Newland Primary is a thriving school that is committed to Building Brighter Futures for all of their students.

Every decision we make is about the young people we serve, their learning experience and their personal development. We are looking to expand our team of dedicated professionals who excel in their field to help us on the next phase of our exciting journey

*Nicola Penlington, Headteacher*

<b>JOB TITLE:</b>	<b>YEAR 3 or 4 CLASS TEACHER</b>
<b>OPPORTUNITY:</b>	<p>A great opportunity has become available at Keresley Newland Primary School for an excellent year 3 or 4 class teacher. An ambitious and innovative teacher will thrive in this environment and be part of a hardworking team.</p> <p>You will possess a passion for raising achievement and an aptitude for overcoming barriers to learning. Dynamic and creative, you will be an excellent team player and be able to inspire others around you.</p> <p>We want the very best for our children and staff and want excellent teachers who are able to join our happy, caring and creative team at our very popular, family centred school.</p> <p>We warmly welcome visits from any interested candidates.</p>
<b>REPORTING TO:</b>	Headteacher
<b>LOCATION:</b>	Based at Keresley Newland Primary School with a requirement to travel to work at or for schools in the Trust
<b>SALARY:</b>	TMS/UPS
<b>BENEFITS:</b>	<ul style="list-style-type: none"> <li>• Competitive rates of pay</li> <li>• Extensive professional development opportunities across the Trust</li> <li>• Career pathways across the Trust</li> <li>• Teacher/Local Authority Pension Schemes</li> <li>• Online retail discount</li> <li>• Employee Assistance Programme</li> <li>• Family Friendly policies to support family &amp; carer commitments</li> <li>• Flexible Working Arrangements</li> </ul>

The Futures Trust is committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.

# JOB DESCRIPTION



## Job Purpose

The education and care of the children in the classroom in accordance with the aims, policies and development plan of the school and The Futures Trust.

## Duties and Responsibilities

- Work with all members of staff and the Governing Body to realise the vision of the school
- Promote the school and The Futures Trust ethos in all aspects of school life
- Set high expectations for all pupils and support staff and continually strive to raise standards
- Be familiar with and show a clear understanding of all school and The Futures Trust policies and ensure that they are all put into practice
- Allow enough preparation time to set up the lessons for each new day and leave the classroom tidy
- Provide quality teaching and learning opportunities that are appropriate for the full range of children's abilities
- Assess individual needs (SEND, EAL, A,G & T etc.) and plan, prepare and match programmes and resources
- To cater for those needs, including writing and reviewing IEPs in conjunction with the SENDCO
- Develop a stimulating a welcoming and safe interactive environment
- Work as a team to promote high standards in the appearance of all areas of the school and to take good care of all school resources
- Develop excellent working relationships with parents, other colleagues and outside agencies
- Attend all parents evenings, workshops and children's performances for parents, as well as the majority of school functions when appropriate
- Complete all paperwork as and when requested
- Attend and contribute to meetings and courses during/out of school time to support professional development throughout the school and The Futures Trust
- Keep up to date with new Government Initiatives and changes in educational thought and practice
- Ensure that all children are collected from school by a recognised adult or are sent home as agreed with parents
- Take part in the-school's annual Performance Management Programme
- Take responsibility for a small aspect of the work of our learning community

## Other Duties:

In addition to the duties of a classroom teacher the post holder will be expected to undertake the following duties:

- to organise, supervise and direct the work of any support staff in the classroom.
- to work as a member of a team in the planning, delivery, recording and evaluation of short, medium and long term work;
- to ensure that all areas of the curriculum are covered throughout the academic year;
- to have overall responsibility for displays in the classroom;
- supervision of students or work experience students if required;
- to liaise with the Head and Senior Leadership Team, as appropriate;
- to liaise with the Educational Psychologist, Health Visitors, Social Workers, Speech Therapist or anyone from other outside agencies as appropriate;

- to work with appropriate members of staff developing initiatives to encourage parental and community involvement e.g. parent's group, family day etc.
- to lead on a lunchtime or after-school extra curricular activity for the first year in post, in order to contribute to the wider school community
- Any other duties and responsibilities within the range of the salary grade.
- Accountability will be directly to the Senior Leadership Team.

# PERSON SPECIFICATION



For this post we are looking for an individual who will place the child at the heart of the learning experience to drive up standards and innovate at all levels.

## Professional Qualifications

### Essential

- Qualified teacher or ECT
- Evidence of professional development
- A teacher who excites children to learn
- Up to date knowledge of National Curriculum
- Has employed effective assessment strategies in his/her teaching.
- Sound skills in ICT
- A willingness to learn and grow as a leader of learning

## Management Competencies and Experiences

### Essential

- Ability to work successfully with others to achieve common goals.
- Excellent behaviour management strategies with all children
- Evidence of contribution to raising standards within a broad and balanced curriculum

### Desirable

- Contribution to the professional development of others in a school setting. Effective curriculum management and leadership of a subject/area, if applicable. Ability to manage projects. Willing to lead by example

## Personal Attributes

### Essential

- Has an approachable and caring manner
- Ability to communicate effectively both orally and in written form.
- Good time management.
- Enjoys a challenge
- Commitment to making education enjoyable and stimulating
- Being an innovative thinker
- Flexible, adaptable, able to prioritise and make decisions
- Accountable to stakeholders as appropriate

## School Specific Needs Essential

- To commit to the vision and aims of the school and The Futures Trust.
- An appreciation of the importance of establishing and developing close relationships with parents, governors, the local community, partner schools and other external agencies
- A commitment to developing the school as part of the wider community
- To be committed to working with external services and local networks
- Commitment to working as part of a multi-disciplinary service



## HOW TO APPLY

CLOSING DATE:	Friday 7 February 2025
INTERVIEWS:	Week Commencing: 10 February 2025

If you wish to find out more about this role and a career within The Futures Trust please contact the Recruitment Team on tel: 02477 102134.

To apply for this post, please download an application form from [HERE](#) and return to [recruitmentadmin@thefuturestrust.org.uk](mailto:recruitmentadmin@thefuturestrust.org.uk)

On application please read the following policies found [HERE](#)

- Keresley Newland Child Protection & Safeguarding Policy
- The Futures Trust Safer Recruitment Policy
- The Futures Trust Suitability Policy
- GDPR Privacy Notice for Applicants

The Futures Trust are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share this commitment. The successful candidates for all positions will be subject to an enhanced DBS check and Social Media check.

