



West Hampstead Primary School

JOB DESCRIPTION: Class teacher – Year 4

JOB TITLE: Class teacher

SALARY SCALE: Inner London Main Pay (Fixed Term)

RESPONSIBLE TO: Headteacher

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons, following the school's plans, curriculum and schemes of work
- Manage the learning of individuals, groups and whole classes effectively, modifying teaching appropriately to suit the stage of the lesson and the needs of the learners
- Know how to make effective personalised provision for your pupils, including those for whom English is an additional language or have SEN/disabilities
- Understand how to promote diversity, equality and inclusion through your teaching.
- Manage and promote learners' self-control, independence and cooperation through developing their social, emotional and behavioural skills in line with the school's behaviour policy.
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Assess, monitor, record and report on the learning needs, progress and achievements of pupils, making accurate and productive use of assessment
- Demonstrate good subject and curriculum knowledge
- Follow safeguarding procedures and adhere to school policy

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Leadership

- All teachers lead on a curriculum area (not ECTs).
- This will depend on experience and areas of expertise or interest.
- A limited number of fixed term TLRs are available for core subjects and specific projects. These are reviewed annually.

