



Yeadling Junior School

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Carlyon Road, Hayes, Middlesex, UB4 0NR

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**Year 4 leader and KS2 Class Teacher
Full Time, Permanent MPS-UPS + TLR 2a**

Are you a creative, innovative and enthusiastic teacher who is passionate about learning?

Yeadling Junior School - Class Teacher - Candidate Information Pack

We are looking for a confident, motivated and inspirational class teacher to join our hardworking and friendly team of professionals, with the responsibility for leading within year 4, in September 2025. We are a large, four-form entry, junior school in a diverse community. We work as a team to unlock the huge potential of each and every child in our school. Our dedicated staff, wonderful parents and wider community are committed to the development of our children and welcome an addition to our school family who will become an important and valued member of the collaborative team developing the change makers of the future.

We have high aspirations for all of our community and our school and have excellent professional development opportunities and the potential for career progression. All of our staff are committed to their own personal development as well as improving together.

We welcome visits and discussion with our staff - please contact the school to arrange a convenient time and day.

Our team's priorities

- Keep everyone safe
- Create a culture and curriculum where learning thrives
- Make the children and their families know that we care
- Promote health in mind and body
- Provide experiences that drive development

We can offer you:

- Amazing children and community for whom it is both a pleasure and privilege to serve
- A caring, friendly environment where everybody is expected to reflect the character virtues that frame our individual and collective development
- A collaborative culture, with PPA time (12.5%) within teams and a programme of coaching to develop practice and expertise
- Timetabled subject leader release time half termly with coaching support from our Senior Leadership Team
- Year leader release time in the school day for coaching, monitoring and subject leadership responsibilities
- Raising Attainment of year group coaching meetings weekly
- An inclusive approach to education with a SEND and pastoral team to support teaching and learning and meeting the needs of all pupils
- A carefully planned and sequenced curriculum with a research based and cognitive developmental science led focus for its delivery
- A collaborative team of colleagues who will challenge, support and inspire you in a non-judgemental culture
- A climate where everybody is committed to continuous improvement of themselves, each other and our school
- A spacious, well-resourced environment with extensive grounds
- A sense of belonging and community engagement with numerous opportunities to support children's personal development and school connectedness
- Supportive governors and parents
- An embedded focus on staff wellbeing as well as comprehensive package of Health & Wellbeing services accessible to all staff



You will need to:

- Be a reflective, humble and open teacher who is focussed on self improvement
- Inspire and motivate children and colleagues
- Fully immerse yourself into the culture and ethos of Yeading Junior School
- Have high expectations and a commitment to facilitating learning
- Work as a team with children, staff, parents, governors and the wider community
- Have ambition and aspiration for yourself, our children and our school
- Model the character we want all children to display

**Year 4 leader and Class Teacher
Full Time, Permanent MPS-UPS + TLR 2a**

**CLOSING DATE: Midday Monday 19th May
Interviews Commence: Wednesday 21st May**

CVs will not be accepted

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check and satisfactory references.



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Job Description

Job Title	Year Leader and Class Teacher
Grade	Dependent on experience
Hours Per Week	Full Time
Responsible to	Headteacher
Line Manager	Leadership Team Member
Qualifications	Qualified Teacher Status (QTS)

Teaching and Learning

- Teach a class of children within the primary phase
- Plan, prepare and resource learning
- Ensure the good progress and well-being of individual pupils
- Be aware of pupils' capabilities, needs and prior knowledge in order to plan lessons to build on and improve these areas.
- Ensure that pupils are able to reflect on their progress and identify their learning needs in order to progress.
- Plan, prepare and deliver well-structured courses and lessons, engaging in short, medium and long-term lesson planning and sequences of lessons.
- Deliver the school's teaching and learning priorities to ensure a high quality of provision.
- Develop knowledge and understanding, promote a love of learning and encourage pupils' intellectual curiosity through effective use of lesson time.
- Set regular home learning to consolidate and further develop the knowledge, and understanding that pupils have acquired in school through practice.
- Maintain an environment conducive to the highest standards of teaching and learning
- Promote and sustain a productive and calm classroom environment with established routines and clear expectations
- Meet the educational needs of all pupils through the adaptation of learning
- Have regard for the specific needs of pupils with special educational needs and disabilities and ensure equality of access to the curriculum
- Work with support staff to enhance pupils' progress.

Relationships and Behaviour

- Be a positive role model
- Build and maintain positive relationships with pupils.

- Maintain good behaviour of the pupils so as to safeguard their health and safety both on the school premises and when they are engaged in school activities elsewhere in line with the School Behaviour Policy
- Manage behaviour effectively to ensure a good and safe learning environment
- Ensure that pupils are aware of the rules and routines for behaviour in lessons
- Ensure that pupils are aware of the high standards of behaviour expected from them by promoting excellent behaviour in lessons, and around the school, in accordance with the school's Behaviour Policy.
- Exercise decisive authority when necessary

Assessment and Reporting

- Assess, record and report on the development, progress and attainment of pupils
- Communicate and consult with the parents of pupils working in partnership to support the learning and development of children
- Adapt teaching to respond to the strengths and needs of all pupils
- Use relevant data to monitor progress, set targets and plan lessons.
- Use assessment methods to ensure pupils' progress in line with the schools feedback and assessment policy and procedures
- Give pupils regular feedback that secures learning
- Implement curriculum learning adapting activities according to pupil responses/needs

Training and Development

- Participate in all meetings at the school which relate to the curriculum or to the administration or organisation of the school
- Participate in the arrangements for teacher performance management
- Take responsibility for improving teaching through appropriate professional development, responding to advice from colleagues and sharing best practice.
- Participate in arrangements for further training and professional development Advise and collaborate with the Senior Leadership Team and other teachers on the development of the curriculum content, resources, teaching pedagogies and assessment and pastoral arrangements

Wider School Responsibilities

- Participate in arrangements to prepare pupils for public and school examinations and participate in supervision of pupils during exams.
- Cover lessons, as and when required. Set cover work for lessons if absent.
- Attend assemblies, parents' evenings, open evenings, INSET sessions, school events and extra-curricular activities as required.
- Ensure that registers are taken twice daily
- Take the lead on a curriculum subject area as agreed with the Head teacher

Safeguarding

- Act in a professional manner at all times

- Responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom she/he has contact
- Adhere to and ensure compliance with the school's safeguarding policies/procedures at all times
- Follow school policies, procedures and systems including communicating concerns to the school's Designated Safeguarding Lead

Year Leader

Strategic development

- Contribute to strategic decision making, working with school management to share expertise and insight, and help shape the school's vision
- Set high expectations for all pupils in the year group, and inspire and motivate staff and pupils to reach and maintain high standards
- Lead staff by setting standards through personal classroom practice, demonstrating different strategies to deliver improved pupil performance
- Provide guidance and support to staff within the year group, working in partnership with parents and the community, keeping them informed and involved in pupils' learning

Teaching and learning

- Show an understanding of the school's current systems for recording pupil attainment and progress within the year group
- Support team members through mentoring, coaching, co-planning and strategies for development (e.g team teaching, modelling for and facilitating peer observations)
- Oversee the use of schemes of work and their delivery, and measure impact on teaching and learning
- Work with other teachers to review the curriculum and make sure there is continuity and progress
- Develop pupil behaviour and relationships, in accordance with policy and in line with vision and values of the school, to help build an environment where high standards of learning behaviour are encouraged

Leading and managing staff

- Support and role model planning for developing and resourcing the curriculum across the year group
- Develop the school's approach to assessment within the year group, and lead strategy to improve the quality of teaching and learning
- Take a leading role in inducting new staff and making sure they uphold expected values and teaching standards
- Monitor the quality of teaching and learning within the year group (e.g. through observations, analysing performance data, supporting pupil attainment & progress discussions.)
- Manage day to day organisation within teams including timetabling, cover as well as year group events.

General duties

- Develop own professional knowledge and skills through courses and reading, aligning with school's ethos and current strategic needs
- Attend meetings according to school policy, and lead where required
- Lead whole school and specific year group assemblies
- Support in the planning and preparation of trips, visits and experiences
- Monitor and manage the home learning and digital offer of the year group
- Where required, prepare and deliver reports to relevant groups (governors, parents, etc)
- Manage and monitor budgets within your area

Other General Requirements

- Demonstrate an understanding of, and commitment to, equal opportunities for all, irrespective of race, disability or gender
- Attend to the children's basic first aid and care needs as appropriate
- Develop professional and positive relationships with parents/carers and outside agencies with regards to pupils' achievements and well-being. Work collaboratively with parents/carers and outside agencies to support pupils' progress.
- Maintain high standards of health and safety in accordance with the school's policies.
- Be aware of and celebrate difference, ensuring all pupils have access to opportunities to learn and develop.
- Attend appropriate staff meetings and participate in training sessions and other learned activities as required
- Assist in the supervision, training and development of staff
- Communicate and cooperate with colleagues in relation to both pupils in the class and wider school issues
- Contribute to the overall ethos, work and aims of the school
- Be aware of and comply with all policies and procedures
- Work collaboratively and communicate effectively with colleagues, parents and other professionals
- Carry out any other related duties, as directed by the Headteacher, commensurate with the general level of responsibility of the post.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.



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Person Specification for a Year Leader and Class Teacher at Yeadling Junior School. Please write your personal statement to meet the Criteria in person specification

Qualities	Criteria	How assessed
Knowledge and Experience	<ul style="list-style-type: none"> ● A record of excellent classroom practice in KS2 ● Experience of leading a team (could be a subject or project) successfully ● Knowledge of theory and practice in effective teaching and learning, e.g. developing behaviour and relationships, curriculum planning, explaining and modelling, questioning and feedback, practice and retrieval, facilitating collaboration & discussion, ● Understanding of inclusive education 	<ul style="list-style-type: none"> ● Personal Statement, interview, lesson observation ● Personal Statement, interview, lesson observation ● Personal Statement, interview, lesson observation
Knowledge and skills	<ul style="list-style-type: none"> ● Work in accordance with the school's ethos, policies and strategies, and promote the school's ethos in the school and community ● communicate effectively and confidently with others including parents, governors and other members of staff ● Ability to engage, enthuse and motivate pupils to provide a positive learning experience 	<ul style="list-style-type: none"> ● Personal Statement, interview, lesson observation ● Personal Statement, interview, lesson observation ● Personal Statement, interview, lesson observation
Personal Qualities	<ul style="list-style-type: none"> ● Be a committed team player always willing to ask for help and advice when needed ● Be organised and able to work to deadlines 	<ul style="list-style-type: none"> ● Personal Statement, interview, lesson observation

	<ul style="list-style-type: none"> ● Be flexible, motivated and enthusiastic with a good sense of humour ● Commitment to the safeguarding of and to promoting the equality and welfare of all children and young people 	<ul style="list-style-type: none"> ● Personal Statement, interview, lesson observation ● Personal Statement, interview, lesson observation ● Personal Statement, interview, lesson observation
Qualifications	<ul style="list-style-type: none"> ● Teaching degree or postgraduate qualification ● Qualified Teacher Status (QTS) ● Recent relevant CPD 	<ul style="list-style-type: none"> ● Application form ● Application form ● Application form