

# Horsenden Primary School

## Class Teacher and Maths Leader(TLR2)



<b>Job title:</b>	<b>Class Teacher and Maths Leader</b>
<b>Whole school area of accountability:</b>	Teaching and learning responsibility for Mathematics
<b>Grade:</b>	Standard national scale in line with the current <i>School Teachers' Pay and Conditions</i> document plus the appropriate TLR2 payment
<b>Responsible to:</b>	Senior Leaders

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### Main purpose of the job:

- To provide professional leadership and management for mathematics in order to secure high quality teaching, effective use of resources and improved standards in learning and achievement for all learners.
  - Be an excellent classroom practitioner who can support and model high quality sequences of learning through inclusive and effective teaching.
  - Have an impact on and be accountable for educational progress in own class as well as in mathematics beyond your assigned pupils.
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### Duties and responsibilities

In addition, carrying out the duties of a class teacher as outlined in the current *School Teachers' Pay and Conditions Document*, the post holder receives a TLR2 for Mathematics.

### Leadership and management

- Be a strong and passionate leader by communicating a clear vision for mathematics across the school.
- To formulate and lead on the implementation of a well-informed action plan for mathematics, linked to the School Development Plan.
- Ensure policies are translated into practice by the team and that you bring to the attention of SLT any which may need revisions or amendments.
- Together with SLT, lead on the school self evaluation process for mathematics including through lesson observations, monitoring of school standards and bringing about improvement.
- Act as a role model or consultant to colleagues as appropriate and encourage collaboration, co-operation and teamwork.
- Be a proactive and effective member of the middle leadership team.
- Be an effective role model in terms of teaching, behaviour and classroom management.

### Teaching and learning responsibility

- Lead a core subject across the whole school.
- Have overall responsibility and accountability for mathematics ensuring curriculum continuity, consistency, balance, match and progression.
- Lead regular meetings relevant to mathematics with appropriate colleagues and provide direction to a curriculum team when necessary.
- Develop, demonstrate and/or promote teaching and learning activities appropriate to full age and ability range.

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### Monitoring and assessment

- Together with the senior leadership team (SLT) of the school, contribute to, monitor and review the impact of teaching and pupil progress through the analysis of data, ensuring information is used to plan for and set targets across your subject area.
- Along with SLT members, monitor standards including recorded work through lesson observations, book looks, pupil voice collection and data across the school including reviewing long and medium term planning.

### Manage resources

- Manage, monitor and accurately account for a budget aimed at meeting priorities within mathematics.
- Coordinate with other middle and senior leaders about how best to deploy teaching assistants and other additional adults to improve pupil outcomes.
- Monitor and evaluate the impact of resources and use this to inform future planning and deployment.

### Staff development

- To take an active lead in relevant school-based INSET.
- Take a lead role in identifying group and/or individual training needs and provide support for colleagues within your area of responsibility promoting a whole school approach.
- Coach and mentor other teachers in refining their teaching skills and use of resources and specific teaching strategies in mathematics.
- Work with external colleagues and organisations to ensure you keep up to date with current developments in mathematics and disseminate information as appropriate to the wider school community.

### Other

- Liaise with parents, carers and members of the wider school community about priorities and changes to mathematics through the use of workshops.
- Assist in the smooth running of the school at all times, including being responsible with the other TLR holders for the school in the absence of the headteacher, deputy and assistant headteachers

### Note

This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but will be reviewed annually.

**Signature of post holder**

\_\_\_\_\_ **Date**    /    /

**Signature of headteacher**

\_\_\_\_\_ **Date**    /    /