Job Description – Y6 Class Teacher

Grade: Main Pay Scale

Responsible to: Head of School and Executive Headteacher

Job Purpose: To be responsible for the general education of the children in accordance with the teachers' conditions of service

Main Responsibilities:

- To work under the direction of the senior leadership team to teach pupils in the range of 4-11 years
- Show a high standard of teaching ability at all times, believing in and encouraging each child to achieve his/her potential.

Job purpose:

- Provide a stimulating and caring environment appropriate to the needs of the children, enabling them to form positive relationships with each other and adults.
- Run a well-organised classroom in which children are given a wide variety of experiences and opportunities for practical learning to maintain the continuity and progression of learning.
- Plan, organise, present and assess a curriculum appropriate to the needs of the children within the guidelines set out by the school and the National Curriculum.
- Use ICT as an integral part of the curriculum.
- Co-operate and collaborate with other members of staff in order to contribute personal knowledge, skills and insights to the Whole School Curriculum.
- Monitor and evaluate classroom practice to enhance the children's learning.
- Promote the involvement of parents as co-educators.
- Promote equal opportunities and counter racism through the implementation of the school's Race Equality Policy and associated documents.
- Work with colleagues in order to secure continuity and progression in teaching and learning throughout the school.
- Contribute to internal staff development programmes and school improvement projects.
- With other members of staff establish and maintain records of achievement and agreed procedures for reporting progress orally and in writing.
- Take part in normal school duties.

- Participate in the school appraisal procedures as agreed in the school's Performance Management Policy.
- Take all appropriate steps to ensure the well-being and the health and safety of the children, including responsibilities in the LA's and school's child protection procedures.
- Promote the personal, social, moral, cultural and spiritual development of children.
- Maintain the ethos, aims and practices of the school as set out in school policies and other school documentation.
- Be responsible for the work of learning support assistants or other adults working with their children.
- Undertake other reasonable duties as agreed by negotiation with the Head of School.

Ensure a consistency of approach in all aspects of school life, promoting an inclusive school ethos

- Promote inclusion and acceptance of all pupils
- Promote positive behaviour throughout the school using the school's behaviour policy
- Work as part of a team to ensure that the well-being, social and personal development of pupils enhances learning opportunities and life skills
- Contribute to discussions on pupil needs and progress
- Alert Senior Leaders of any concerns or issues regarding pupil welfare or progress
- Be familiar with and adhere to all policy decisions, including Safeguarding Children, Equalities, Behaviour and Health and Safety policies
- Keep up to date with agreed changes to policies as they are reviewed
- Attend staff meetings, departmental meetings and whole school INSET when appropriate
- Assisting with instruction in the use of equipment and, where appropriate, the correct and safe use of tools and equipment
- Having knowledge of, and coping with, pupils with specific needs, e.g. speech difficulties, behaviour difficulties, learning delay

Create and maintain effective working relationships with parents, colleagues and governors

- Establish constructive supportive relationships with pupils
- Maintain confidentiality inside and outside the workplace
- Foster links between home and school
- Establish and maintain effective working relationships with class teachers and other support staff with clear lines of communication
- Work with outside agencies and seek advice from others such as class teacher, Inclusion Manager, etc.
- Be flexible in working patterns and responsibility
- Actively supporting and promoting the work of the school in the local community

General duties

To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition, the post is subject to compliance with:

- School policies and guidelines on the curriculum and school organisation
- County policies
- National Professional Standards for Teachers
- National Standards for Subject Leaders
- The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment
- Common core of skills and knowledge for the children's workforce.
- All teachers have a responsibility for providing and safeguarding the welfare of children and young persons s/he is responsible for or comes into contact with.
- If DSL trained, the DSL will be required to safeguard and promote the welfare of pupils by following the relevant school policies and the staff code of conduct. The DSL will be expected to carry out safeguarding duties appropriate to the level of the role.

The duties and responsibilities detailed within this job description should be supplemented by those accountabilities, roles and responsibilities common to all classroom teachers, as set out within the School Teachers Pay and Conditions Document.

We are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

Personal Specification

Class Teacher

	Essential	Desirable
1. Qualification	Teaching qualification as required by the DFE for England and Wales – Qualified Teacher Status	Degree or evidence of further higher education studies
2. Well Written Application	Well-constructed and neat application showing personal philosophy and clear evidence of the thinking of a primary class teacher	Creative ideas to meet and extend beyond the requirements of the post
3. Classroom Management	High expectations of achievement and behaviour. Evidence of good classroom planning and management strategies using a variety of strategies, including groupwork and whole class teaching Evidence of recent experience of long, medium- and short-term planning Evidence of working in collaboration with colleagues Evidence of maintaining high standards of behaviour and develop attitudes of care, control and co-operation To be able to provide a well ordered and stimulating learning environment To safeguard the health and safety of the children	Evidence of ability to create attractive displays of children's work To be aware and use a range of classroom strategies to motivate children to learn
4. Curriculum	Demonstrate knowledge of the National Curriculum and other current educational issues Evidence of ability to offer each child a broad, balanced differentiated curriculum Evidence of knowledge of the Special Needs Code of Practice Evidence of clear understanding and ability to use ICT to enhance learning	Experience of leading or supporting a subject area Involvement in extra-curricular activities to promote out of school hours learning Experience of working with significant proportion of high attaining children Experience of working with EAL children in a multi-cultural setting

		Experience in more than one Key stage
5. Assessment	Evidence of ability to identify individual children's needs and make provision for them Evidence of the use of target setting to aid learning, including use of APP and AfL. Evidence of analysis of pupil tracking and data to plan future learning	Evidence of involvement in whole school target setting
6. Parents	To welcome parents as co-partners in the education of children	Be able to work with parents and Governors to the advantage of children in the class and school as a whole
7. Equal Opportunities	To promote equal opportunities in line with the school's and LA's policies	
8. Communication	Be able to communicate children's progress in both written and verbal forms	
9. Professional Development	Evidence of involvement in INSET To illustrate understanding of the National Standards for teachers and their application	Evidence of attendance at courses Evidence of keeping up to date with current educational thinking Ability to contribute to whole school development Evidence of action-based research
10. Personal Qualities	Ability to be organised, flexible, adaptable and enthusiastic Evidence of ability to relate well to others with friendliness and a sense of humour To demonstrate flexibility appropriate to circumstances To communicate enthusiasm, energy and a "can-do" attitude Willing to work within a team, sharing knowledge and expertise	