**CLASS TEACHER**

**JOB DESCRIPTION**

**Job Title: Class Teacher**

**Pay Scale: MPS**

**Job Purpose:**

* To provide excellent opportunities for development of primary age pupils.
* To ensure care and the maintenance of a safe and stimulating learning environment.
* To establish and maintain positive links with parents and professionals working within and beyond the school.
* To maintain the positive ethos and core values of the school, both inside and outside the classroom.

**Duties:**

The Class Teacher will:

* Implement agreed school policies and guidelines;
* Support initiatives decided by the Headteacher and staff;
* Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
* Be able to set clear targets, based on prior attainment, for pupils’ learning;
* Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
* Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
* Report to parents on the development, progress and attainment of pupils;
* Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
* Participate in meetings which relate to the school's management, curriculum, administration or organisation;
* Communicate and co-operate with specialists from outside agencies;
* Lead, organise and direct support staff within the classroom;
* Participate in the performance management system for the appraisal of their own performance, or that of other teachers;
* Coordinate the development of a cohesive and effective long-term plan in your subject;
* Ensure that medium-term planning meets all National Curriculum requirements;
* Review, monitor and evaluate current practice (including schemes and policies) and provide feedback to the Senior Management Team;
* Support, motivate and advise staff, and work alongside them in the development of their classroom practice, where appropriate;
* Lead by example, through good classroom practice;
* Disseminate information to the staff, and provide INSET to promote staff development and improve classroom practice;
* Contribute action-planning in the subject for the School Improvement Plan;
* Maintain an up-to-date knowledge of local and national initiatives, by attending relevant courses;
* Be responsible for the budget allocated to the subject area, and prioritise resource needs as indicated in the School Improvement Plan;
* Undertake the main professional duties of a teacher as set out in the Teachers Pay and Conditions Document 2016.