Growing together, Learning forever

Woodstone Community Primary School

Job Description - Class Teacher

Post Title	➢ Class teacher (Main Pay range)
Purpose	➢ To implement and deliver an appropriate, effective, relevant and differentiated curriculum for all children. ➢ To monitor, evaluate and support the overall progress and development of children as a class teacher. ➢ To facilitate and encourage learning experiences which provide children with the opportunity to achieve their individual potential. ➢ To contribute to raising standards of children's achievement and attainment. ➢ To share and support the school's responsibility to provide and monitor opportunities for children in relation to their personal, social, moral and development.
To whom the postholder reports	The postholder is responsible to: ➢ The Headteacher in all matters ➢ The relevant member of the school Leadership Team in respect of curriculum and pastoral matters. ➢ The postholder is also expected to interact on a professional level with colleagues in order to promote a mutual understanding of the school curriculum with the aim of improving teaching and learning across the school.
Key Responsibilities	
Learning and Teaching	➢ Teach clearly structured lessons or sequences of work which interest and motivate children and which are in line with school policies. ➢ Make learning objectives clear to children. ➢ Use a range of interactive teaching methods and collaborative group work. ➢ Promote active and independent learning that encourages children to think for themselves and manage their own learning. ➢ Differentiate teaching to meet the needs of pupils, including the more able and those with SEN, asking for guidance where appropriate. ➢ Organise and manage teaching and learning time effectively. ➢ Set high expectations for children's behaviour and establish a clear framework for classroom behaviour management: to adopt positive behaviour management strategies. ➢ Provide appropriate homework, in line with school policy ➢ Manage the work of support staff to enhance children's learning ➢ Use ICT effectively to support and enhance learning ➢ Manage, implement, record and monitor effective assessment, tracking and marking strategies in line with school policy ➢ Set high expectations of learning behaviour and achievement ➢ Set clear targets for children's learning, building on prior attainment ➢ Implement IEPs when appropriate.

Assessment and Evaluation	➢ Assess how well learning objectives have been achieved ➢ Produce formal reports when required ➢ Assess appropriately against assessment criteria ➢ Use AfL activities to inform teaching and learning ➢ Share assessment information appropriately with children, parents and members of the senior leadership team
School ethos and staffing	➢ Play a full part in the life of the school community to support the mission statement and ethos ➢ To provide a positive role model for children ➢ To take an active part in staff CPD ➢ Engage actively in the Performance Management Review process ➢ Work as a member of a designated team and contribute positively to effective working relations in the school ➢ Establish positive relationships with stakeholders
Generic duties and responsibilities	To work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document. In addition the post is subject to compliance with: ➢ School policies and guidelines on the curriculum and school organisation ➢ County policies ➢ National Professional Standards for Teachers ➢ The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of employment ➢ Common core of skills and knowledge for the children's workforce. ➢ All teachers have a responsibility for providing and safeguarding the welfare of children s/he is responsible for, or comes into contact with. ➢ The duties and responsibilities detailed within this job description should be supplemented by those accountabilities, roles and responsibilities common to all classroom teachers, as set out within the School Teachers Pay and Conditions Document.

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Person Specification (Teacher)

Key: E = Essential D = Desirable

Criteria	
Qualifications & training	
Qualified Teacher Status	**E**
Degree Qualification	**E**
Child Protection Training within the last three years	**E**
Experience	
Responsibility for a Key Stage 2 Class	**E**
Evidence of 'Good' teaching	**E**
Plan differentiated lessons and homework effectively	**E**
Evidence of 'Outstanding' teaching	**D**
Previous experience of successful management of an extra-curricular club	**D**
Proven success in inspiring pupils to achieve well in Literacy and Maths	**E**
Evidence of creativity in planning and classroom delivery	**E**
Knowledge	
Have an excellent understanding of the new primary curriculum including the creative use of ICT	**E**
Know how Extended Services and links with the community can improve pupil outcomes and promote community cohesion	**E**
Have some budget management skills	**D**
Skills and Behaviours	
Leadership Skills	
Ability to create a shared, inclusive vision which promotes success in all aspects of school life	**E**
Ability to organise a class well and demonstrate good classroom management skills	**E**
Ability to lead a subject area with enthusiasm and confidence	**E**
Demonstrates and inspires colleagues and other stakeholders	**E**
Aspires to leadership in the future. Potential to be an excellent leader	**D**
Is keen to embrace CPD and adapt new initiatives to suit our school	**D**

Ability to contribute to the staff team and promote successful working relationships	**E**
High expectations of behaviour & achievement	**E**
Management Skills	
To be a good teacher with a clear understanding of how to promote effective learning in relevant Key Stage	**E**
Ability to work with support staff to provide effective learning opportunities	**E**
Be able to identify appropriate professional development for themselves and support staff	**D**
Able to effectively use assessment to monitor & evaluate the effectiveness of learning outcomes	**E**
Ability to use IT as a management tool	**D**
Able to meet the needs of all pupils	**E**
Strong organisational skills (including time management)	**E**
Willingness and ability to embrace the ethos of an ambitious school	**E**
Ability to meet deadlines	**E**
Communications and Interpersonal Skills	
A well-written **letter** of application referring specifically to the requirements for this post	**E**
Be an excellent communicator with strong interpersonal skills	**E**
Ability to work effectively with the school's Governing Body if necessary	**D**
Ability and willingness to interact and engage with all stakeholders, particularly parents	**E**
Willingness to develop effective links with the local schools and other collaborations	**D**
Acts as a role model for aspiration and ambition in all aspects of learning	**E**
Willingness to coordinate a subject across the School	**D**
Values	
Caring and supportive of staff	**E**
Actively promotes inclusion	**E**
Demonstrates and 'shares' their values by example (care, compassion, valuing individuals, respect, integrity, honesty) and understands how these can impact on the school community	**E**
Sense of humour	**E**