## FRAMEWORK JOB DESCRIPTION:

## Class Teacher

**JOB TITLE:** Year 6 Class teacher (temporary maternity cover)

**GRADE:** MPS

**RESPONSIBLE TO:**  Headteacher

**RESPONSIBLE FOR:** Deployment of support staff allocated (where relevant)

**HOURS:** 1.0

**JOB PURPOSE**: Promote effective learning, appropriate achievement and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, consistent with the aims of the school and the unique needs of each individual.

**JOB CONTEXT:** This school is committed to safeguarding and promoting the welfare of our pupils and young people. We have a robust Child Protection Policy and all staff will receive training relevant to their role at induction and throughout employment at the School. We expect all staff and volunteers to share this commitment. This post is subject to a satisfactory enhanced Disclosure and Barring Service criminal records check for work with children.

**KEY RESPONSIBILITIES:**

**1. Develop and maintain an up-to-date knowledge and understanding of the areas of teaching and pupil support for which post-holder is responsible**

**2. Plan work to meet the learning needs of allocated pupils in a consistent and effective way**

**3. Use appropriate teaching and classroom management strategies to motivate pupils and enable each to progress**

**4. Monitor the progress of pupils for whom the postholder is responsible to set expectations and give constructive feedback**

**5. Maintain appropriate records to demonstrate progress made by pupils**

1. **Participate fully in professional development activities to develop practice further, sharing the learning from these as appropriate**
2. **Make an active contribution to the policies and aspirations of the school**
3. **Maintain an up-to-date knowledge of local and national initiatives, by attending relevant courses**
4. **Prepare children for their end of key stage assessments (SATs)**

In addition, responsibilities will include:

* To meet the National Teacher Standards
* To fulfil all of the requirements and duties set out in the current Pay and Conditions Documents relating to the conditions of employment of teachers
* To fulfil all of the responsibilities and duties required by the federation’s policies on teaching and learning.
* To achieve any performance criteria or targets arising from the federation’s Performance Management arrangements

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| **Data Protection** | * To comply with the County Council’s policies and supporting documentation in relation to Data Protection, Information Security and Confidentiality.
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| **Health and Safety** | * Be aware of and implement your health and safety responsibilities as an employee and where appropriate any additional specialist or managerial health and safety responsibilities as defined in the Health and Safety policy and procedure.
* To work with colleagues and others to maintain health, safety and welfare within the working environment.
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| **Equalities** | * We aim to make sure that services are provided fairly to all sections of our community, and that all our existing and future employees have equal opportunities.
* Within own area of responsibility work in accordance with the aims of the Equality Policy Statement
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| **Flexibility** | North Yorkshire County Council provides front line services, which recognises the need to respond flexibly to changing demands and circumstances. Whilst this job outline provides a summary of the post, this may need to be adapted or adjusted to meet changing circumstances. Such changes would be commensurate with the grading of the post and would be subject to consultation. All staff are required to comply with County Council Policies and Procedures.  |
| **Customer Service** | The County Council requires a commitment to equity of access and outcomes, this will include due regard to equality, diversity, dignity, respect, human rights and working with others to keep vulnerable people safe from abuse and mistreatment.* The County Council requires that staff offer the best level of service to their customers and behave in a way that gives them confidence. Customers will be treated as individuals, with respect for their diversity, culture and values.
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This job description will be reviewed annually.

**SIGNED** …………………………………………………… **POST HOLDER**

**SIGNED** …………………………………………………… **HEADTEACHER**

**DATE** ……………………………………………………….