

UPPERBY PRIMARY SCHOOL
Primary Teacher
Job Description

Name of Teacher

Post held

Salary grade

This job description may be amended at any appropriate time, following consultation between the headteacher and teacher, and will be reviewed annually. Priorities for the year will be negotiated and highlighted.

Core Purpose of Post

To provide a high quality educational experience for all children

General Duties and Responsibilities

To carry out the duties of a school teacher as set out in the School Teachers Pay and Conditions Document and the Teacher Standards (and the Post-Threshold Standards as appropriate).

To continue to meet the required standards of Qualified Teacher Status.

Duties and Responsibilities

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests
- Access and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning.
- Mark and monitor class work and homework, providing constructive feedback and setting targets for future progress
- Provide reports on individual progress to the headteacher and parents as required.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge
- Make effective use of assessment information on pupil's attainment and progress and in planning future lessons.

- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs.
- Evaluate your own teaching critically to improve effectiveness.
Access and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning.
- Mark and monitor class work and homework, providing constructive feedback and setting targets for future progress
- Provide reports on individual progress to the headteacher and parents as required.

Knowledge and Understanding

- Knowledge of the National Curriculum
- Knowledge of effective teaching and learning strategies
- A good understanding of how children learn
- Ability to adapt teaching to meet pupils' needs
- Ability to build effective working relationships with pupils
- Knowledge of guidance and requirements around safeguarding children
- Knowledge of effective behaviour management strategies
- Good ICT skills, particularly using ICT to support learning

Working with Parents, Colleagues and other Relevant Professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- Communicate effectively with pupils, parents and carers

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Complete CPD to keep up to date with Safeguarding Training
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

- **Health, Safety and Discipline**
- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

- **Professional Development**
- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Signed.....Teacher

Signed Headteacher

Date

Review Date

Person Specification

CRITERIA	QUALITIES
Qualifications and experience	• Qualified teacher status • Degree • Successful primary teaching experience
Skills and knowledge	• Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning
Personal qualities	• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality